

## NOTICE FOR ACCESS TO THE CATERING SERVICE

### 1. Access to the food service facilities

#### 1.1. Recipients

They can access the catering services of ARDIS:

- a) students of the **University of Trieste** and the **University of Udine** enrolled in:
  1. three-year degree courses, master's degree courses, single-cycle degree courses;
  2. specialization courses;
  3. doctoral courses;
  4. active training courses
  
- b) the students of the **Conservatorio di Musica "G. Tartini" in Trieste** and the **Conservatorio di Musica "J. Tomadini" in Udine** enrolled in:
  1. Level I upper three-year courses;
  2. Level II specialised two-year courses.
  
- c) students enrolled in the **Istituti Tecnici Superiori (I.T.S.)** activated in the FVG Region
- d) students of the Fine Arts Academy "G.B. Tiepolo" in Udine enrolled in:
  1. first and second level academic diploma courses in "Graphic Design for Business"
  2. first level academic diploma courses in "Painting" and "Design and Interior Design"
- e) **Scholarship holders** from the University of Trieste, the University of Udine and public research organisations
- f) students enrolled in a PhD, Master's or postgraduate course at the **Scuola Internazionale Superiore di Studi Avanzati (SISSA)** in Trieste
- g) *incoming* Erasmus students and students participating in international exchange projects
- h) students from abroad participating in intensive Italian language courses run by universities

#### 1.2 Access modes

Access to the canteen points is via the app "bookAmeal" downloadable on all Android and Ios devices, in "Cafeteria Card" mode.

In some restaurants you may be required to book a meal with simultaneous payment; this will be given adequate notice on the ARDIS website.

## 1.3 Tariffs

1.3.1 ARDIS automatically charges all students a standard rate of € 5.10.

The student is entitled to one meal at lunch and one meal at dinner.

Students enrolled at Universities, Conservatories, I.T.S., the G.B. Tiepolo Academy of Fine Arts, and SISSA may submit an online application by June 30 2024 to request a further reduction in the above-mentioned rate by selecting "reduced-rate canteen service". In the online application, these students must enter the data relating to the ISEE certificate for subsidised benefits for the right to university study, referring to the student's current status.

1.3.2 For applications completed between July and December 2023, it will be necessary to enter the protocol number relating to ISEE for subsidised benefits for the right to university study valid in 2023; from January 01, 2024. Those who have not applied for the reduction in the rate for the catering service can do so by accessing the online services by entering the protocol number relating to ISEE for subsidised benefits for the right to university study valid in 2024.

1.3.3 Please note that students enrolled at the Conservatories, I.T.S., Accademia di Belle Arti G.B. Tiepolo and SISSA must still access the ARDIS online services and fill in the personal data section to obtain authorisation to use the catering services.

Students enrolled on doctoral courses (resident or non-resident in Italy) may opt for a different constitution of the family unit for access to benefits according to Article 8, paragraph 4 of Prime Ministerial Decree no. 159/2013 and subsequent amendments and additions.

For students enrolled in Universities, Conservatories, I.T.S., Accademia di Belle Arti G.B. Tiepolo and SISSA, ARDIS can make use of the direct acquisition of ISEE data from the databases of these institutions where present, without providing any guarantees on the timing of the band update.

Consequently, the prices indicated below will apply:

Band	Indicator	Price
1	ISEE not exceeding € 26.306,25 and ISPE not exceeding € 57.187,53	€ 2,30
2	ISEE between € 26.306,26 and € 30,000.00 and ISPE between € 57.187,54 and € 60,000.00	€ 3,90
3	ISEE higher than € 30,000.00 and ISPE exceeding € 60,000.00	€ 5,10

Note: the breakfast service is also available at the Trieste Central University Canteen. The relevant rates will be published later on [www.ardis.fvg.it](http://www.ardis.fvg.it).

The prices indicated in the table refer to the full meal. The **reduced meal** is activated for all income brackets and is only available at certain canteen points. The relevant prices will be published later on the ARDIS website and at the canteens where the reduced meal is available.

The subsidised rate requested for the 2023/2024 academic year will be activated **as of January 1, 2024** and will be valid **until December 31, 2024**. An exception is made for **students enrolled in the first year**, for whom the subsidised rate will be activated within 35 days from the date of the request.

1.3.4 **Scholarship-eligible** students access the canteen service at the rate of € 2,30.

**Students** who already have a university degree and are enrolling in a **degree programme at the same or lower level will be able to** access the canteen service at the **third tier rate of € 5.10**. At the same rate of € 5.10, students already in possession of a bachelor's degree may use the university canteen service for the first three years of a single-cycle degree course.

**Students** with disabilities within the meaning of Article 3(1) of Law no. 104 of February 5, 1992, or with a disability equal to or greater than 66%, who are exempt from paying the regional tax for the right to university study, always have access to the catering service at the **cafeteria fee of € 2.30**.

For **students participating in international *incoming* mobility programmes** or for students from abroad participating in intensive Italian language courses, a fee of **€ 5.30 is charged**.

The following users access the canteen service at the rate that guarantees coverage of the cost of the meal, which, as of the date of approval of this notice, varies from € 7,27 to € 9,41 depending on the refreshment facilities:

- students with incomplete matriculation files;
- students attending single courses;
- students from the University of Trieste and the University of Udine enrolled in Level I and Level II Masters courses;
- students enrolled in the 24 Cfu training pathway under DM 616/2017 implementing Legislative Decree No. 59 of April 13, 2017 (teaching qualification);
- teaching and non-teaching staff of the University of Trieste and Udine;
- ARDIS staff and personnel of the regional administration and other regional bodies;
- participants in conferences, seminars and study activities, master's degrees who do not pay the regional tax for the right to university study;
- additional recipients of assistance for the right to university study under Article 4.2 of the R.L. 21/2014;
- any other users authorised by ARDIS.