

Competition announcement for the conferment of regional benefits:

- **Scholarship**
- **Accommodation Places**
- **Accommodation contributions - Branches of Padua, Portogruaro, Bolzano, Conegliano and Verona**
- **International mobility contributions**
- **Access to benefits for catering service**

Approved by Decree n. 976 of 29/06/2017

INDEX

PART A - GENERAL RULES

DEADLINE SCHEDULE

Article 1 - Benefits in competition	7
Article 2 - Benefits subjects	7
Article 3 - Duration of eligibility to benefits	8
Article 4 - Requirements to access benefits	10
Article 5 - Students with disabilities	16
Article 6 - Application procedure	18
Article 7 - Ranking development procedures	20
Article 8 - Ranking publication	21
Article 9 – Review applications	22
Article 10 - Verification on merit and economic conditions	22
Article 11- Benefits decadence	23
Article 12 - Personal data treatment	24
Article 13 - Reference regulations	25

PART B - COMPETITION BENEFITS

SCHOLARSHIPS

Article 14 - Terms and procedure for application	26
Article 15 - Student condition: onsite, commuter and offsite	26
Article 16 - Scholarships amounts	28
Article 17 - University taxes exemption	
Article 18 - Regional tax for the academic right to study	31
Article 19 - Assignment reserves	32
Article 20 - Students enrolled at the Udine High School	32
Article 21 – Rankings	33
Article 22 - Scholarships payment	33
Article 23 – Accumulation limit	36
Article 24 - Scholarships revocation	37
Article 25 - Students with disabilities	38

ARDISS TRIESTE HEADQUARTERS ACCOMMODATION PLACES

Article 26 - Competition accommodation places	41
Article 27 - Assignment priorities	41
Article 28 - Specific requirements	42
Article 29 – Places reserves	42
Article 30 - Application deadline and admission dates for students with income and merit requirements	44
Article 31 - Rankings	44
Article 32 - Assignments	46
Article 33 – Deposit	48
Article 34 – Accommodation fees	49
Article 35 - Accommodation place revocation	50
Article 36 - Students with sole registration requirements	50

ARDISS UDINE HEADQUARTERS ACCOMMODATION PLACES

Article 37 - Competition accommodation places	53
Article 38 - Specific requirements	54

Article 39 – Places reserves	54
Article 40 - Application deadline and admission dates	57
Article 41 - Rankings	58
Article 42 - Assignments	60
Article 43 - Deposit	62
Article 44 – Accommodation fees	63
Article 45 - Accommodation place revocation	64
Article 46 - Students with sole registration requirements	64

ACCOMMODATION CONTRIBUTIONS - BRANCHES OF PADUA, PORTOGRUARO, BOLZANO, CONEGLIANO AND VERONA

Article 47 - Terms and procedure for application	67
Article 48 - Competition contributions	67
Article 49 - Specific requirements	67
Article 50 - Rankings	68
Article 51 - Contribution payment	68
Article 52 - Contribution revocation	69

INTERNATIONAL MOBILITY CONTRIBUTIONS

Article 53 - Terms and procedure for application	71
Article 54 - Contributions in competition	71
Article 55 - Specific requirements	72
Article 56 - Rankings	72
Article 57 - Contribution payment	73
Article 58 - Contribution revocation	74

ACADEMIC CANTEEN SERVICE GENERAL RULES

ATTACHMENTS

Attachment 1 - Status of student insite, commuter and offsite	78
Attachment 2 - List of developing countries referred to the Ministerial Decree of 9 June 2017 n. 1455.	84
Attachment 3 - Merit requirements for courses ante reform	85

Benefit	Online appliance compiling	Temporary rankings publication (approximate date)	
ARDISS Trieste Headquarters accommodation places	Successive years	31st July 2017	23rd August 2017
	Freshmen	5th September 2017	22nd September 2017
	Students with sole registration requirements	2nd October 2017	27th October 2017
ARDISS Udine Headquarters accommodation places	Successive years	31st July 2017	23rd August 2017
	Freshmen	5th September 2017	22nd September 2017
	Students with sole registration requirements	11th September 2017	From 5th to 12th October 2017
Scholarship	6th October 2017	31st October 2017	
Accommodation contributions Branches of Padua, Portogruaro, Bolzano, Conegliano and Verona	6th October 2017	15th January 2018	
International mobility contributions	6th October 2017	30th March 2018	
Contract data communication upon payment	20th October 2017	-	
Favored rate access to catering service	31st December 2017	-	

Article 1 - Benefits in competition

with the present notice the Regional Agency for the right to higher education makes competition the following benefits:

- scholarships;
- accommodation places;

- Accommodation contributions - Branches of Padua, Portogruaro, Bolzano, Conegliano and Verona; Contributions to international mobility;
- Favored rate access to catering service;

Article 2 - BENEFITS SUBJECTS

MAY submit an application online to obtain scholarship, accommodation place, accommodation contribution, international mobility contribution.

- Students of the University of Trieste and Udine enrolled for the A.Y. 2017/2018 Courses:

- Bachelor's degree;
- Master's degree;
- Single cycle Master's degree,
- Specialization, except those of the medical area activated on the basis of the relevant legislation in force;
- Doctorate, whom do not benefit the scholarship referred to DM 30 April 1999, n.224;

- Students of the Conservatories of Music "G. Tartini" of Trieste and the "J. Tomadini" of Udine enrolled for the A.Y. 2017/2018:

- courses of the upper Triennium: I level;
- courses of the specialized Biennium: II level;

Students enrolled in Higher Technical Institutes (I.T.S.) of Trieste, Udine and Pordenone.

- Students enrolled in the academic diploma of first level in graphic design for the undertaking of the Accademia di Belle Arti G. B. Tiepolo of Udine.

Cannot access the benefits offered to contest the students enrolled in single courses, enabling courses for teaching (Training Activities - TFA) or training courses.

Article 3 - ELIGIBILITY DURATION TO BENEFITS

Benefits in competition are granted for the achievement for the first time the title for each level of degree. Therefore cannot access the benefits students enrolled at the University of Trieste, at the University of Studies of Udine, at the Conservatory of Music "G. Tartini", to Academy of Music "J. Tomadini" , TO ITS or at the Accademia di Belle Arti G. B. Tiepolo of Udine already in possession of a diploma, achieved in Italy or abroad , level equal to or greater. The level of qualification is determined by the universities, by the Conservatives, BY ITS and from the Academy of Fine Arts.

The university seniority is calculated, to the exclusion of students with disabilities with percentage of disability equal to or higher than 66%, starting from the year of first registration at the university system, apart from any passage of course, transfer of university or other similar institu-

tion, recognition of credits or abbreviation of career. The university seniority is zeroed, for once, only in case of renunciation irrevocable studies in the first year, without recognition of exams (university credits). In the event of renewed registration following a single waiver in the first year, without recognition of credits, the student will again be considered to be enrolled in the first year adjust. Are excluded from the calculation of the university seniority the year of enrollment on single subject courses for which it has not been asked for the recognition of receivables as well as the years of university interruption as specified in Article 9, paragraphs 4 and 5 of Legislative Decree 68/2012.

3.1 Students enrolled on study courses of the University, the Conservatory and the Academy of Fine Arts

The students can access the benefits until the first year out of course (further semester), in the ways indicated below:

<p>Bachelor’s degree Superior Triennium: I level of the Conservatory / Academy</p>	<p>Benefits are attributed to seven semesters from the year of upper triennium of the level of the first registration, eight semesters for the lodging service.</p>
<p>Master’s degree Specialistic Biennium: II level of the Conservatory</p>	<p>Benefits are attributed to five semesters from year degree course, six specialist biennium level II first registration in the course of the conservatory semesters for the lodging service.</p>
<p>Single cycle Master’s degree</p>	<p>Benefits are related to a period taking into account the normal duration of the course of study plus a half Combined Bachelor and Master of Science from the year of first registration, plus two semesters for the lodging service.</p>

The amount of a scholarship for the further half, in allocating, is halved.

3.1.1 Students graduate at the Triennale who enroll in the first year of a bachelor’s degree

Students are graduate to a course of studies triennale within the last session of the degree of the a.y. 2016/2017 and who enroll in the first year of the Master of Science degree for the A.Y.

2017/2018 within the deadlines set by the University must fill out the compulsory application for benefits in quality of freshmen. If these students are unable to achieve the title in a session of the a.y. 2016/2017 will give timely notice and in any case not later than 30 April 2018 to the ARDISS . In this case will retain the benefit only if in possession of the requirements of the entry and substance provided for the enrollment in the a.a. 2017/2018 (registration in the first year outside the course and 135 CFU incurred by 10 August 2017).

3.2 Students enrolled in courses of specialization and doctorate

students enrolled in specialization courses, with the exception of those of the medical area activated on the basis of the relevant legislation in force and the Phd courses that do not benefit from a scholarship referred to DM 30 April 1999, n. 224, can access the benefits for a period of time equal to the duration provided by the respective didactic, starting from the year of first entry. There are no benefits for years in excess with respect to the legal duration of the course.

3.3 Students enrolled in courses of Higher Technical Institutes (I.T.S.)

students enrolled to I.T.S. can access the benefits for a period of time equal to the duration provided by the respective didactic, starting from the year of first entry . There are no benefits for years in excess with respect to the legal duration of the course.

Article 4 - Requirements for admission to benefits

To obtain benefits in contest the students must be in possession of the requirements of the entry, merit and income defined by this notice. Students must be in possession of any additional specific requirements for each individual benefit.

4.1 Membership Requirements

ATTENTION: FAILURE TO OBSERVE THE FOLLOWING RULES WILL RESULT IN EXCLUSION FROM THE COMPETITION

To submit the application does not need prior subscription to the universities and conservatories, I.T.S. and Academy which must still be within the terms of membership provided by individual institutions. You intend to regularly enrolled students who have paid the fees for the .a. 2017/2018 or that, in the case of exemption or pre-exemption in any way have fulfilled the payment of stamp duty of 16,00 euro within the time limits laid down in the university, conservatories, ITS and Academy.

Attention: students who undertake the payment of any more for delayed payment of fees or of the single stamp duty of 16,00 euro to universities, to the Conservatives, TO ITS and at the Academy not regularize their position for the purpose of obtaining the benefits of this invitation, thus remain excluded from the benefits of the ARDISS .

For students seeking the benefits for the further half, the requirement of registration is meant 2016/2017 and achieve the title in an extraordinary session of the same or to subscribe a. 2017/2018 the first year out of course within the 30 April 2018.

May not be able to obtain the scholarship provided for undergraduates students who, while graduating in a session 2016/2017, achieve the title before 06 October 2017.

4.2 Merit requirements

The merit for students of undergraduate courses, degree course, Combined Bachelor and Master of Science of the University or of the courses in the upper three years of the level and the biennium specialist level II of the conservatories is calculated on the basis of credits (CFU) regularly recorded or equivalent.

Are not considered valid for the purposes of merit and are therefore not taken into consideration:

- credits acquired prior to the subscription to your degree course, except for the cases of recognition of credits from transferring from another university or by passage of the degree course or as an abbreviation of career, without prejudice to the assessment, for the purposes of exclusion by the benefits of the cumulation of years of university;
- credits deriving from acts of career incurred for bridging educational debits from previous careers or credits resulting from acts of career related to free courses, individual courses and for didactic soprannumerarie;
- credits deriving from forms of integrated examinations, which are not regularly recorded in his career on the Esse3 system until the completion of the integrated examination. The ARDISS reserves the right to verify special situations relating to administrative procedures relating to the university career of students.

4.2.1 Students enrolled to first year

students who enroll for the first time in the first year of undergraduate courses, degree and of the Combined Bachelor and Master of science, as well as the courses of the Triennium higher-level and the biennium specialist level II of the Conservatory and the first-level academic diploma of the Academy at the time of submission of the application online, does not require any requirement of merit. These students, if beneficiaries of scholarship, to receive payment of the entire amount of the same, must achieve 20 CFU (i.e. 10 CFU in the case of courses with exams only annual), regularly recorded on the Esse3 system or in the database of the Conservatories and the Academy with date of overcoming no later than 10 August 2018. The amount of the scholarship is halved if the students enrolled in the first year reach the requirement of merit after 10 August 2018 but before 30 November 2018

4.2.2 Students enrolled to years following the first

students enrolled in the years following the first of undergraduate courses, degree and of the Combined Bachelor and Master of science, as well as the courses of the Triennium higher-level

and the biennium specialist level II of the Conservatory and the first-level academic diploma of the Academy, in order to be able to access benefits must be in possession of the requirement of merit by 10 August 2017 as indicated in the following table:

A.Y. of first registration	16/17	15/16	14/15	13/14	12/13	further semester
membership in the a.y. 2017/2018	2 °	3 °	4 °	5 °	6 °	
	Number	total credits	to acquire	from year	first	registration
				of		
Undergraduate Degree Three years higher than the level (conservatory)	25 CFU	80 CFU	-	-	-	135 CFU
Biennium specialist level II	30 * CFU	-	-	-	-	80* CFU
Master's degree	25 CFU	80 CFU	135 CFU	190 CFU	245 CFU	+ 55 ** CFU

* Credits indicated for the graduate program and for the biennium specialist level II shall mean acquired by the student in the only path masterful or specialized

** Adding to the last year of the course.

*** For the courses of the academy rather than CFU read him CFA

Figure for the courses of the Academy instead of CFU read CFA the CFU indicated in the table must be regularly recorded on the Esse3 system or in the database of the Conservatives and the Academy with date of overcoming no later than 10 August 2017.

The student is required to declare the number of credits that are regularly recorded in career (on the Esse3 system of universities or in the data base of the Conservatives), excluding the credits are not valid for the purposes of reaching the requirement of merit.

4.2.3 Bonus

For the achievement of the requirement of merit students enrolled in the years after the first one can use, in addition to the credit actually achieved, a bonus accrued on the basis of the year of the course attended with the following modalities:

- for the second year up to 5 credits when used for the first time;
- for the third year up to 12 credits if used for the first time;
- for subsequent years up to 15 credits if used for the first time.

The bonus above may be activated only once and may not be combined. The share of the bonus is not used in the academic year of reference may be used in the later ones. Students who have benefited from the bonus in the academic years previous to the a.a. 2017/2018 may use only the share of bonus not used in previous years. Students enrolled in advanced degree courses or the biennium specialist can use the bonus accrued and not received during the previous three years.- The activation of the bonus can be requested in the application online by declaring the eventual fruition of bonus credits at other universities in previous careers. The ARDISS reserves to carry out an audit of a sample of the veracity of the information declared relatively to the bonus points used in previous careers, subsequent to the publication of the definitive rankings.

The request of bonus for the student at the time of submission of the application online is, however, considered as indicative, because the ARDISS will verify the actual bonus points at the disposal of the same and to apply them on the Office up to the achievement of the requirements of merit. The bonus cannot be used for the achievement of 20 credits required for students enrolled in the first year to keep the suitability to the scholarship. This provision applies to both the freshmen of three-year courses that masterful

4.2.4 Students enrolled in doctorate courses and specialization

Students enrolled in specialization courses, with the exception of those of the medical area activated on the basis of the relevant legislation in force and the Phd courses that do not benefit from a scholarship referred to DM 30 April 1999, n. 224 universities should be in possession of the requisites provided for by the same for the enrollment in the current academic year.

4.2.5 Students enrolled in courses of Higher Technical Institutes (I.T.S.)

Students enrolled in Master of I.T.S. must be in possession of the requisites provided for by the same for the enrollment in the current academic year.

4.3 Requirements of income and assets

In order to obtain the benefits brought to the competition with the present notice, students must be in possession of the following requirements of income on the basis of the year 2015 and patrimony relative to the year 2016

- The indicator of the economic situation equivalent (ISEE) for performance facilitated for the right to study in universities must not exceed the limit of € 23.000,00;
- the indicator of the patrimonial situation equivalent (ISPE) must not exceed the limit of € 50.000,00.

The above conditions must be met simultaneously. In other words, the applicant must have a value ISEE for performance facilitated for the right to study in universities, and at the same time a value ISPE for performance facilitated for the right to study in universities below the thresholds indicated above. Since the benefits paid out by the ARDISS and contained in this notice fall in social benefits facilitated, the economic conditions of the student are identified on the basis of the indicator of the economic situation equivalent (ISEE) for performance facilitated for the right to study in universities, relatively to the income of 2015 and the balance sheet for 2016. The student must indicate in the application online, under penalty of rejection of the application, the number of protocol of the attestation ISEE for performance facilitated for the right to study in universities to him referring. With the exception of students not resident in Italy that should contact, within the terms of the expiry of each benefit, exclusively to CAF affiliated, which will transmit paths ISEE completed within the time limits laid down by the ARDISS, you will not be able to close the online application without having inserted the aforesaid number of protocol INPS. The ARDISS extracts in an automated manner from the data bank INPS data concerning the ISEE for performance facilitated for the right to study in universities on the basis of the protocol number entered by the student in the online application (e.g. INPS-ISEE-2017-XXXXXXXXXX-00).

They will be excluded as incomplete, applications for benefits referring to a number of protocol refers to a ISEE:

- Ordinary , not applicable for performance facilitated for the right to study in universities, even if referred to the applicant;
- for performance facilitated for the right to study in universities not present in the data base of the INPSStudents;
- for performance facilitated for the right to study in universities with annotations or with comments;
- for performance facilitated for the right to study in universities which does not relate to the applicant. ;

Students :

- Community and no, resident in Italy, whose family residing in Italy has produced income and possesses assets in Italy will need to go to any CAF to submit the documents necessary to the obtainment of the attest action ISEE for performance facilitated for the right to university studies relating to the income of 2015 and patrimonial situation of 2016;
- Community and no, not resident in Italy, should contact exclusively to CAF affiliated. The issue of the documentation is free. The timetables and the addresses of the affiliated CAF are published on the website www.ardiss.fvg.it.
- recognized as political refugees in Italy will have to attach the certification issued by the Ministry of the Interior; students stateless persons will have to attach the certified copy of the documentation issued by the Civil Court. For these categories of students will only takes into account the income received in Italy and heritage possibly held in Italy.
- foreigners coming from developing countries referred to in the Ministerial Decree of 9 June 2017 n. 1455 "Definition Developing Countries for the purposes of the provisions art. 3 paragraph 5 DPCM dated 9 April 2001" and listed in Annex 2, in relation also to the presence of a low indicator of human development, will present the evaluation of economic condition carried out on the basis of a certificate of the Italian Diplomatic Representation in the country of origin certifying that the student does not belong to a family known to be of high income and high social level. For students who subscribe to the first year such certification can be issued by Italian bodies enabled the provision of a guarantee of economic coverage referred to the provisions in force concerning the registration of foreign students in Italian universities; in this case the guarantee institution is committed to the possible return of the bag for the account of the student in the case of revocation.

Foreign students are nevertheless required to declare the income and assets possibly held in Italy from their family in accordance with the procedures laid down in this notice.

The ARDISS reserves to operate , to his unquestionable judgment, corrections of the office of mere material errors on the basis of the reports sent by students exclusively at address : Info.trieste@ardiss.fvg.it and Info.udine@ardiss.fvg.it. In particular, if the student has indicated the number of Protocol A ISEE current rather than a ISEE for performance facilitated for the right to study in universities, must report it exclusively to the address : info.trieste@ardiss.fvg.it Info.udine@ardiss.fvg.it and within the time limits laid down for the application of each benefit.

Attention: The student who has committed a mere material error in typing the number of protocol ISEE for performance facilitated for the right to study in Universities, in the presence of a ISEE for performance facilitated for the right to study in universities, valid, complete and processed within the time limits specified for each benefit, must report it exclusively to the reference address : info.trieste@ardiss.fvg.it info.udine@ardiss.fvg.it and not later than the deadlines for the submission of requests for review each benefit. In the event of a subsequent submission to these deadlines clerical errors will not be cleansed.

In consideration of tight time schedule to request the benefit of accommodation for the following years with reference to the obligation of communication of the number of protocol ISEE, in favor of students requesting accommodation , enrolled in the years after the first one, that are not in possession of a ISEE for performance facilitated for the right to study in universities within the term of 31/07/2017, to fill and close the online application by inserting the zero instead of the digits of the number of protocol, provided to carry out the subsequent insertion of the correct number of INPS protocol through the appropriate online procedure within the peremptory period of 16/08/2017.

4.3.1 Condition of student independent from the family of origin

students are considered independent from the family of origin where it fulfills both of the following requirements:

- residence, resulting from the evidence demographics, outside the housing unit of the family of origin established by at least two years from the date of submission of the application for registration for the first time each course of studies, in accommodation not owned by a member of the family of origin;
- presence of an adequate income capacity , consisting in compensation of employees or assimilated fiscally declared, by at least two years not less than € 6.500,00 per year with reference to a family of a person. In this case students can submit a ISEE for performance facilitated for the right to study in universities by the core itself.

Article 5 - students with disabilities

Students with a disability up to or exceeding 66% can access the benefits up to the second year out of course included with reference to the first year of registration. The ARDISS will draw directly from the database of the University/Conservatives/its/Academy the data concerning the percentage of invalidity of these students.

5.1 Membership Requirements

Enrollment requirements are the same as those provided for in Article 4.1

5.2 Merit requirements

For students with disabilities with disability equal to or higher than 66%, entered for the A.A. 2017/2018 in the first year, there is no requirement of merit. The substantive conditions for students enrolled in subsequent years are reduced by 30%, as specified in the table.

Year of A.Y. of first registration	16/17	15/16	14/15	13/14	12/13	1° FC	2° FC
2017/2018 enrolment in the a.y.	2°	3°	4°	5°	6°		
	Number total credits to acquire from the year of first registration						
under graduate upper triennium of the I level (conservatory/ Academy)	17 CFU	56 CFU	-	-	-	94 CFU	133 CFU
Laurea magistrale * biennium specialist II level (conservatory)	21 * CFU	-	-	-	-	56 CFU	94 * CFU

Year of A.Y. of first registration	16/17	15/16	14/15	13/14	12/13	1° FC	2° FC
Laurea magistrale in cycle	17 *CFU	56CFU	94 CFU	133 CFU	171CFU	209CFU	+38**CFU

* The suitable credits for the magistral degree and for the two years of II I level him they intend acquired by the student in the magistral or specialistic run.

** To add a last year of course.

*** Figure for the courses of the Academy instead of CFU read CFA.

The requirements indicated in the table must be regularly recorded on the Esse3 system or in the database of the Conservatives and Academy with date of overcoming no later than 10 August 2017.

5.3 Requirements of income and assets

The limits of income have increased by 25%, i.e.:

- the indicator of the economic situation equivalent (ISEE) for performance for the university law must not exceed the limit of € 28.750,00;
- the indicator of the patrimonial situation equivalent (ISPE) must not exceed the limit of € 62.500,00.

ARTICLE 6 - mode of presentation of the application

students who wish to ask the benefits to the competition must submit an application online and send it peremptorily before 13.00 (now the Italian summer/GMT+2/UTC+2/CEST) on the day of expiry as indicated on page 5, failure to comply with the terms due to the exclusion of demand. It should be noted that the electronic system certifies the exact date and time of the sending application. The online application is a question in digital format that students must submit by accessing online services of the web site of the ARDISS. Applications for benefits submitted with other modes will not be evaluated. To submit an application online on the web site of the ARDISS the student must identify yourself by entering its credentials (username and password). Students who are not yet in possession of personal credentials at the time of compiling the application online must ask you:

- by registering online on the site of **Esse3** (both for students already registered that for students not yet registered, that for the students at the Conservatory) for the seat ARDISS of Trieste. The personal credentials are active within 24 hours of registration, otherwise the students must contact the seat ARDISS of Trieste.
- by registering online on the web site of the ARDISS for seat ARDISS of Udine.

The online application is unique: if students intend to ask more benefits must complete the application once by selecting all the benefits of interest. The expiry of the application online for more benefits is that more next, with reference to the benefits required.

Once in the personal area online to complete the application, students should:

- insert or edit demographic data;
- enter or edit information related to registration, about school and economic situation;
- select the benefits required
- check the summary of the application that indicates the inserted data that will be editable until the online application will not be sent. With the sending of the online application data entered shall become definitive;
- once you have submitted your online registration, students receive an email with the receipt confirming the submission of the application.

The data entered by students are declared within the meaning of the DPR 445/2000, then students are responsible for the accuracy and completeness of the same.

THE SUBMISSION within the end of the online application is only after you have completed the online procedure which requires the insertion of all the required data. Students who have submitted an application online within the term receive a confirmation email with a summary of the data entered and the benefits required within 24 hours from submission of the application online. In the event of failure to receive the confirmation email, students must immediately contact the seat ARDISS authority (Info.trieste@ardiss.fvg.it; Info.udine@ardiss.fvg.it).

You will not be able to integrate the documentation beyond the date of expiry of the individual benefits.

The bank coordinates must be entered by the student in the application online and may subsequently be supplemented or modified through the online services of the ARDISS.

ATTENTION:

The ARDISS makes of the students some postings for the compilation of the question online available. You specifies that the furnished informative support both from the personnel of the agency and from subjects in student collaboration on the occasion of the compilation of the same question, it doesn't lift or he/she exonerates the applicant from the complete and aware reading of the proclamation. The applicant is, in fact, the only person responsible of the data and the indications related to the benefits inserted in the question, of the correct closing of the same one and the verification of the I recapitulate.

6.1 Students not yet admitted

The students that have not completed the registration to the university yet, to the Conservatory, to the academy or to the the.T.S. you/they can introduce question online with reserve.The registration will have to happen within the anticipated terms from the article 4.1 however and it will be care of the student applicant to communicate the possible missed registration to the ARDISS to the university, to the Conservatory, to the academy or to the the.T.S.

6.2 Students interateneo Udine-Trieste

The enrolled students to courses of degree interateneo between Udine and Trieste must introduce question online for the benefits to the center competent ARDISS with reference in the administrative center of the course of degree (University near which the student pays the taxes) and you/they must also point out the prevailing didactic center.

6.3 Students of the Conservatives, Accademia and I.T.S.

The students enrolled at the Conservatory of Music "G. Tartini" of Trieste, at the Conservatory of Music "J.Tomadini" of Udine , at the Academy of Fine Arts "G.B Tiepolo" and Higher Technical Institutes (I.T.S.), after you have submitted your application online must send to the seat ARDISS exclusively via email addresses info.trieste@ardiss.fvg.it Info.udine@ardiss.fvg.it and within the day of expiry of the online application for calling the benefit:

- Summary The signed application online, received with the confirmation email
- the photocopy of an identity document valid
- any additional documents provided for in Article 6.4.

6.4 Students community not

Students outside the Community must submit to the ARDISS copy of the residence permit. Students who have requested the issue or renewal of residence permits must submit one copy of receipt stating the request for the issue or renewal, without prejudice to the obligation to submit a copy of the document as soon as they be issued by the competent authorities.The students who

are nationals of developing countries (Annex 2) must deliver the certification of the Italian Diplomatic Representation in the country of origin certifying that the student does not belong to a family known to be of high income and high social level. These documents must be sent to the ARDISS, using the appropriate functionality available between online services, except as provided for in point 6.3 for subscribers to the Conservatives, Academy and its. These additional documents with respect to the online application must be submitted within the day of expiry of its benefit.

6.5 Transfer of the application from another institution for the right to study

Is admitted the transfer of the application of benefits from other body similar to the ARDISS on condition that the request has been submitted within the time limits laid down by the other institution. The transfer request the complete scan of the previously presented to another institution should be sent exclusively via email respectively addresses info.trieste@ardiss.fvg.it Info.udine@ardiss.fvg.it or within the time limits provided for petition for review for each benefit.

6.6 Transfer of demand between the seats of the ARDISS

Is admitted the transfer of the application of benefits from one seat to the other of the ARDISS on condition that the request has been submitted within the deadlines set for the individual benefits. The transfer request should be sent exclusively via email respectively addresses info.trieste@ardiss.fvg.it Info.udine@ardiss.fvg.it or within the time limits provided for petition for review for each benefit.

Article 7 - Procedures for the formation of the rankings the ARDISS will prepare suitable rankings for the granting of individual benefits where it is not possible to grant benefits to all eligible students to achieve them. The number of beneficiaries will be determined in proportion to the number of students admitted to the competition entered to the individual educational poles or academic areas authorities with respect to the total number of students eligible for the contest.

Article 7 - Procedures for the formation of the classifications

The ARDISS will predispose special classifications for the concession of the single benefits if is not possible to grant the benefits to all the fit students to their attainment.

The number of the beneficiaries will be determined in proportion to the students' number admitted affiliate to the contest to the single didactic poles or competent didactic areas in comparison to the total one of the fit students to the contest.

7.1 Students enrolled in the first year, a Phd courses, specialization and Higher Technical Institutes (I.T.S.)

0 points in the case wherein the ISEE for performance facilitated for the right to study in universities is equal to the reference threshold), according to the following formula: ;0 for students enrolled for the first time in the first year of the degree courses, degree course, of Combined Bachelor and Master of Science of the university, of the courses of the Conservatives, and courses of

the Academy, for students enrolled in the courses of specialization with the exception of those of the medical area activated on the basis of the relevant legislation in force, for students enrolled in doctorate courses that do not benefit from a scholarship referred to in DM 30 April 1999, n. 224 and for students enrolled in Master of I.T.S., the rankings will be arranged on the basis of the indicator ISEE for performance for the right to study in universities in descending order of Score (1000 points in the case in which the ISEE for the performances for the right to the university study is equal to 0; 0 points in the case in which the ISEE for the performances facilitated for the right to the university study both equal to the threshold of reference), according to the following formula:

$$\text{Score} = [(\text{threshold of reference}) - \text{issue: threshold of reference}] \times 1000$$

7.2 Students enrolled in the years following the first

for students enrolled in the years after the first one activated courses after the reform referred to DM 3 November 1999, n. 509, amended by DM 270/2004, the rankings of all the competitions will be arranged in decreasing order of scoring, on the basis of merit at school by giving the applicant an overall score up to a maximum of 1000 points. The calculation will be performed according to the following formula:

$\frac{\text{ann./cred. sostenuti} - \text{minimo ann./cred. richiesti}}{\text{ann./cred. piano} - \text{minimo ann./cred. richiesti}} \times 600 + \frac{\text{somma voti} - 18}{\text{numero esami} - 18} \times 400$

as regards the criteria of approximation, rounding-off will be for defect if the decimal point is less than half, for excess if the decimal is equal or greater than half.

For the students enrolled to the Conservatives and the Academy shall apply the same provisions as compatible.

7.3 Equal score

In the case of students enrolled in the years following the first, at equal score (calculated up to the second decimal place), priority will be given to those who have an economic condition less favorable. For students enrolled in the first year of the course and at the same score, priority will be given to students younger.

Article 8 - Publication of the rank lists

The ARDISS shall draw up the provisional rankings definitive and distinct for each benefit, expiry and operating premises that are published on the internet site. The publication on the site of the rankings applies as communication to students on the outcome of the contest. Students are inserted in the rankings with the user code, rather than with the name, in order to fulfill the obligations in the field of transparency/privacy. This code is assigned to each student from the software in the

compilation of the application online, is always available in the electronic file or on the summary file of the application: the user code is formed by the last five digits of the code

"Application". Students can check the outcome of the graduator ie also enters back to online services ARDISS, using the function "electronic dossier".

ARTICLE 9 - instances of review

Any instances of review in self having as its object the outcome of the ranking in relation to the only merit requirements may be lodged peremptorily within 3 days after the publication of the provisional rankings or at the latest within a period which shall be indicated on the site www.ardiss.fvg.it. Instances of reconsideration submitted after the deadline will not be subject to assessment. On the site of the ARDISS is available the appropriate form for the presentation instances of review which must be presented at the ARDISS via email to the address of territorial jurisdiction info.trieste@ardiss.fvg.it Info.udine@ardiss.fvg.it or in relation to the University of reference. Considered that questions must be finalized within the expiry dates of the individual benefits will not be assessed any instances of integration of documentation (purely by way of example but not limited to: residence permit, certification attesting that the student does not belong to a family known to be of high income and high level social) presented in addition to these terms.- The ARDISS reserves in each case the right to make changes in the office, on the basis of the facts of which it has knowledge, even on signaling of Universities, the Conservatives, of the Academy or of I.T.S..

The judgment issued by the ARDISS on the instance, made known with the publication of the definitive rankings, will have definitive effect. It will be possible to appeal against the decision of the ARDISS, at the competent Regional Administrative Court within 60 days from the date of the publication of the rank lists themselves.

Article 10 - Investigations on the conditions of merit and economic

ARDISS will control the accuracy of the declarations made by the students who will become the beneficiaries or suitable, carrying out the necessary checks, making use of existing legislation and in particular of the art. 10, paragraphs 1 and 2 of the legislative decree 29 march 2012 n. 68. The ARDISS will be an exchange of information with the organs and the competent administrations also via a special convention with the Guardia di Finanza. The ARDISS reserves the right to request, pursuant to art. 4, paragraph 10, of the DPCM dated 9 April 2001, suitable documentation designed to demonstrate the completeness and truthfulness of the data declared, even to the end of the correction of clerical errors or modest. In the case of investigations of untruthful applications will apply, in addition to other penalties provided for by the law, those envisaged by art.10, paragraph 3, of the already mentioned legislative decree of 29 March 2012 n. 68 consisting in the payment of a sum of triple amount with respect to the perceived loss of entitlement to obtain other donations for the duration of the course of studies, save in any case the application of the criminal law to the facts constituting the offense. In the case in which the inquiry

shows that it has been declared the false or have been produced false documents or containing false data, will be withdrawn every benefit and made the recovery of sums wrongly paid or flat rate of the canteen service improperly paid. The investigations on the economic conditions will be carried out electronically with the INPS and the Revenue Agency. The investigations on the conditions of merit will be carried out with the University by the system they3 or by the request for confirmation of the data reported to the secretariats of the Conservatives, of I.T.S. and of the Academy.

Attention. Students are invited to check that the exams or the credits earned have been duly registered with date not later than 10 August 2017 on the Esse3 system.

Article 11- decadence from benefits

The decadence of benefits is provided where students:

- Are in possession of a diploma, even if achieved to the stereo and of a level equal to or greater;
- Being transferred to another university or surrender to the studies for the A.A. 2017/2018 in date prior to 1 July 2018;
- Declare or, in previous years, have declared the false;
- Does not have registered to universities, to the Conservatives, TO ITS and at the academy within the time limits laid down;
- Courses of specialization with the exception of those of the medical area activated on the basis of the relevant legislation in force, which are entered for a period exceeding the duration provided by the respective didactic systems from the year of first registration
- Of phd courses that do not benefit from a scholarship referred to DM 30 April 1999, n.224, which are entered for a period exceeding the duration provided by the respective didactic systems from the year of first registration;
- Of courses of I.T.S. that are entered for a period exceeding the duration provided by the respective didactic systems from the year of first registration;
- Have not closed the online practice for the request of benefits in all its policies and procedures within the deadlines laid down.;

Moreover, solely for the benefit of the scholarship students shall lapse if they are beneficiaries of other scholarships other entity and that exceed the limit of cumulation referred to in art. 2 students who are in one or more of the above cases must immediately notify the ARDISS, renouncing to benefit assigned and/or return the benefits received in cash or reimburse the cost of the servi-

ces enjoyed. The ARDISS, in every case, will proceed to exclude office applicants that will be located in one or more of the above cases on the basis of the information provided will be aware.

Article 12 - the processing of personal data

The data required in the self-certification, as well as those contained in the documentation required, are intended for the whole of the operations carried out in accordance with electronic means and automated, finalized to the ELAB prayer of the rankings for the awarding of the benefits referred to in this notice. The communication of the data required is mandatory for participation in the competitions; failure to submit follows the exclusion by the competitions themselves. The data may be communicated from the ARDISS to Public and Financial Administrations responsible for inspections of truthfulness and compliance, to universities, to the Conservatives, at the Academy and to I.T.S., the Friuli Venezia Giulia Region, to the Ministry of the University and Research, to the Treasury Institution to the institution of the levying responsible, to any host structures relatively to the accommodation places, the companies responsible for the computerized management of data and those in charge of the concierge service at the homes of the student; data on the economic situation of the family, the data of merit and all other data necessary to the formulation of the rankings and their transparency, are public, although not immediately referable to the applicant. In relation to the processing of data in object, to the person concerned are guaranteed the rights referred to in art. 7 of Legislative Decree 196/2003 (Personal Data Protection Code). The holder of the treatment is identified in the director-general of the ARDISS, headquartered in Trieste, climb Monte Valerio n. 3.

Article 13 - Reference Legislation

The present notice is regulated in compliance with the principles and provisions governing the right to study in universities, at national and regional level, as well as in respect of the reference legislation, and in particular:

- legislative decree of 29 March 2012 n. 68 "The revision of legislation of principle concerning the right to study"
- Law 30 December 2010, n. 240 "Rules relating to the organization of the university, of academic staff and recruitment, as well as delegated to the government to stimulate the quality and efficiency of the university system";
- DPCM 09.04.2001 "uniformity of treatment on university studies";
- Regional Law 14 November 2014, n. 21 "rules of law at the University Study"
- DPCM dated 5 December 2013 n. 159 of adoption of the Regulation concerning the revision of the rules for the determination and the fields of application of the indicator of the economic situation equivalent (ISEE)";
- DPR 31.08.1999 n. 394 emanation of " Regulation laying down detailed rules for the implementation of the single text of the provisions concerning the discipline of immigration and ru-

les on condition of foreigners, pursuant to Article 1 paragraph 6 of the legislative decree of 25 July 1998, n. 286";

- DPR 28.12.2000 n. 445 "Consolidated Text of the laws and regulations in the field of administrative documentation";
- legislative decree n. 368/1999 "(implementation of Directive 93/16/EEC in respect of the free movement of doctors and the mutual recognition of their diplomas, certificates and other evidence and Directives 97/50/EC, 98/21/EC, 98/63/EC and 99/46/EC amending Directive 93/16/EEC)";
- DM 30 April 1999 n. 224 of adoption of the Regulation concerning ph.d.";
- DM 270/2004 of the adoption of the " Modifications to the regulation laying down detailed rules concerning the didactic autonomy of universities, approved by decree of the Minister for the university and scientific and technological research 3 November 1999, n. 509."
- legislative decree n. 196/2003 "Personal Data Protection Code";
- Law of 4 April 2012, n. 35 " Conversion to law, with amendments, of the decree-law of 9 February 2012, n. 5 laying down urgent provisions in terms of simplification and of development";
- Law 17 December 2012, n. 221 "Conversion to law, with amendments, of the decree-law of 18 October 2012, n. 179 laying down further urgent measures for the growth of the country".

As far as not covered by the preceding provisions shall apply the rules of law in respect of the right to study in universities, with particular reference to the DPCM dated 9 April 2001 "uniformity of treatment on university studies" and the triennial program of interventions approved with DGR n. 1218 of 26 June 2015, updated last by decree of the Director General of date xxxxx in conformity with the guidelines proposed by the Regional Conference for the right to higher education approved with DGR n. 1154 of 19 June 2015, pursuant to art. 8 of the LR n. 21/2014 and updated with DGR. n. 900 of 18 May 2017.

Scholarship

Application Deadline: 6th October 2017

Article 14 - Term and modes of presentation of the application

Students who wish to ask the scholarship must fill out the online application and send it by 1 p.m. (now the Italian summer/GMT+2/UTC+2/CEST) of 06 October 2017 with the procedures laid down in Article 6 of this notice.

Article 15 - Condition of the student: onsite, commuter and offsite

The headquarters of the municipality of residence of the student and the distance from the seat of the course of studies to determine the status of the beneficiary students, for the purposes of quantification of the amount of the scholarships, according to the following modalities.

15.1 Community students

The condition of student in seat suspended, or out of the Office for the purposes of the present competition for students in the community is defined in Annex 1.

15.2 Students community not

Students do in the Community are considered out of seat irrespective of their place of residence in Italy, except for the case in which the family nucleus of the student is a resident of Italy; but they must submit a declaration relating to the residence used for consideration for a period of not less than 10 months (calculated with effect from 1 September 2017) near the seat of the university.

15.3 Status of offsite

Are defined "offsite" students residing in the municipalities concerned outside the seat in annex 1 and which take accommodation near the university (i.e. in the municipalities concerned in place in relation to the seat of the course) using, for consideration, the residential facilities owned or in the availability of the ARDISS or other accommodation of individuals or entities for a period of not less than 10 months (calculated with effect from 1 September 2017). It should be noted that the insertion in the online application of a contract due to expire prior to 20 October 2017 does not allow insertion in the ranking as out of the office.

The limit of 10 months is reduced to:

- 6 months for students undergraduates, the last year of the course with the qualification of regular, that intend to support the overall examination of degree within the last appeal provided for the A.A.2016/2017 and that are simultaneously accommodated at the homes of the student of the ARDISS
- 8 months for the students enrolled to the I.T.S.

Students who have not been able to complete part of the online application concerning the lease because not in possession of all the required data, are obliged to declare subsequently online, and in any case not later than 20th October 2017, the use of the accommodation upon payment for at least 10 months, indicating the accommodation address, site near the seat of the university, monthly rental charges paid, the duration of the contract, the expiry and the extremes of registration of the same. It should be noted that the lease must be subscribed and registered before 20th October 2017. The declaration must be submitted via the online process, on the site of the ARDISS, where it will be an active link, starting indicatively from 9th October 2017 and until 20th October

2017. Students who have a contract for accommodation with a maturity of less than 10 months and who intend to renew or stipulate a new one, to confirm such status and be considered out of seat must communicate to the ARDISS (by sending an email to Info.trieste@ardiss.fvg.it or Info.udine@ardiss.fvg.it)

The data of the happened renewal in such a way as to reach the duration of 10 months. In the event of a change of address in the course of the academic year, the student must immediately notify the ARDISS. Are exempted from presenting the declaration relating to accommodation for pecuniary interest students assignees of accommodation at the facilities made available by the ARDISS for a.y. 2017/2018, who have taken regularly possession of accommodation; those who do not get the accommodation at the above mentioned structures should submit this statement online no later than 20th October 2017.

Attention. Students residing in all the municipalities concerned are out of the Office, within the 20th October 2017 do not submit or submit incomplete, the statement online concerning housing used for consideration at the University for at least 10 months, will benefit from the scholarship provided for students "commuters".

15.3.1 The contract for pecuniary interest

students to be considered outside the seat must be in possession of a lease regularly subscribed and registered before 20th October 2017, intestate cointestato or the student or a component of the family nucleus, or for students domiciled at boarding schools and colleges of public or private certification fiscally valid concerning payment of the rent for the accommodation used in City Seat of the university course.

15.3.2 Interateneo Students Trieste - Udine

Students enrolled in a bachelor Interateneo between Trieste and Udine are obliged to declare, in the application online, the teaching office prevailing (at which will support most of the exams in the course of the academic year), irrespective of the administrative office for the purposes of determining the status of offsite, or suspended in the seat. At the end of the academic year, the ARDISS will verify the seat of taking exams and possibly to redetermine the amount of the benefit.

15.3.3 students participating in programs of international mobility

Students who participate in programs of international mobility in the a.a. 2017/2018, retain the status of off-site only if in possession of a lease contract exceeding 10 months at the university regional. In case of lease less than 10 months, the student will be considered suspended engine

mounting. The lease contracts concluded abroad not being considered in the computation of the months for the purposes of the recognition of the status of offsite because these students are granted the contribution of international mobility referred to in art. 54. Students assignees of accommodation at facilities operated by ARDISS and participating in mobility programs will be able to decide whether to make the renunciation of accommodation for the period spent abroad (not paying fees for the period of absence) and could therefore be considered commuters, or continue to pay the straight lines while maintaining the availability of the room and the status of offsite.

Article 16 - the amounts of the scholarships

Are awarded part cash and part in services.

The beneficiary students enrolled in subsequent years to first receive the scholarship that consists in and notaries of an amount in cash and in the assignment of a daily meal free for a period of 11 months (excluding the month of August and the closing days of refreshment points) in the halls of the ARDISS or at points of food & beverage affiliated with the ARDISS. In the face of a total cost for the individual entire meal that can vary from € 6.24 € 7.85, the import of scholarship delivered in the form of only the canteen service is quantified in € 600,00 for students offsite, corresponding approximately to a daily meal free. The canteen service is quantified instead in € 400,00 for students commuters and onsite, corresponding approximately to a daily meal free from Monday to Friday. For the different locations from Trieste and Udine, where it is not guaranteed the catering service in refreshment points affiliated, will not be made deductions for such service. Any meals not consumed will not be refunded. Merely by way of example, meals not consumed will not be refunded even in the case of students who participate in programs of international mobility or that achieve the degree before 31st December 2018. The gratuitousness of the canteen service shall run from 1st January 2018 and until 31st December 2018. Students enrolled in the years following the first for the A.Y. 2016/2017, results beneficiaries to the scholarship for the same year and that, therefore, had a right to a daily meal free until 31 December 2017, if this should prove suitable also for the A.Y. 2017/2018, will continue to benefit from the free meal up to 31st December 2018 (with the exclusion of the students enrolled for the A.Y. 2017/2018 on the first year of the degree to which, after 31st December 2017, shall be subject to the provisions for the freshmen).

Attention. All amounts specified are halved, as well as the free services for students enrolled in the first year outside the course and for students graduates (further semester). For these students, the gratuitousness of the canteen service is to be understood until 30th June 2018 and in any case not later than the date of attainment of the title.

Students enrolled in the first year of all courses will receive the the whole amount of the scholarship to the achievement of 20 credits and benefit of the canteen service at a cost of € 2,10 for each meal until 31st December 2018. In the case in which the student is also assignee of accom-

modation at one of the houses of the student of the ARDISS, part of the scholarship will be delivered in the form of service accommodation, i.e. from the importo scholarship will be retained the straight lines accommodation. The scholarship is paid in the maximum amount to students whose ISEE for performance facilitated for the right to study in Universities of the family nucleus is less than or equal to two thirds of the threshold ISEE for performance facilitated for the right to study in universities while, if the ISEE for performance facilitated for the right to study at the University and more than two-thirds and up at the maximum amount of the ISEE for performance facilitated for the right to study in universities, the amount of the scholarship is gradually reduced until the half of the maximum amount of the scholarship. The proportion in money can not be in any case lower than € 1.100,00 for students out of the seat and commuters and € 650,00 for students in place. Students who graduate by 31st December 2017 will not have any retained for the catering service. The undergraduates who achieve the title in the course of the year 2018 will be retained for the meal halved (e.g. € 200,00 instead of € 400,00 for students in the seat).

The amounts of the scholarships are equal to:

	Student Out Center	Pendulum-like student	Student In the Center
ISEE for the performances for the university right . € 15.333,33 (2/3 of the threshold)	€ 5.118,36 € 4.518,36 cash* + € 600,00 service canteen	€ 2.821,67 € 2.421,67 cash + € 400,00 service canteen	€ 1.929,22 € 1.529,22 cash + € 400,00 service canteen
Maximum amount of the scholarship			

ISEE for the performances for the university right = € 23.000,00 (soglia massima) minimum amount of scholarship	Resident near the Residences of ARDISS		Resident near other structures:	€ 1.500,00 € 1.100,00 cash + € 400,00 service canteen	€ 1.050,00 € 650,00 cash + € 400,00 service canteen
	Single room € 3.100,00 € 1.100,00 cash + € 600,00 service canteen + service lodging	Double room € 2.900,00 € 1.100,00 cash + € 600,00 service canteen + service lodging	€ 2.526,28 € 1.926,28 cash + € 600,00 service canteen		
ISEE for the performances for the university right > €15.333,33 Amount of the scholarship to be calculated with the formula	$\text{Importo } BDS_{MAX} - \frac{(ISEE_S - \frac{2}{3} \text{ della soglia max ISEE}) \times (BDS_{MAX} - BDS_{MIN})}{(\text{soglia max ISEE} - \frac{2}{3} \text{ della soglia max ISEE})}$ <p>where:</p> <p>ISEE for the performances for the right universitario S = ISEE for the performances for student BDSMAX's university right = gross maximum amount of the scholarship BDSMIN = gross least import of the scholarship</p>				

amount indicated does not take account of deductions of straight lines accommodation in the case in which the student accommodation at the residences of ARDISS. maximum and Minimum to be used in the formula are those gross, i.e. comprising both the share in money both services. For easier understanding of what has been said above, it is considered appropriate to give an example. Scholarship student offsite, beneficiary of single room at Student House for 10 months, whose ISEE for performance for the university law is equal to € 17,500,00, is thus determined:

starting from the formula and going to replace the corresponding values obtained

$$5.118,36€ - \frac{(17.500,00€ - 15.333,33€) \times (5.118,36€ - 3.100,00€)}{23.000,00€ - 15.333,33€} = 4.547,95€$$

the amount of the scholarship that is the responsibility of the student of the example is therefore equal to € 4.547,95 referred: 1,470.00 € of lodging service + 600,00 € of canteen service + 2.477,95 € in money .The scholarship is exempt from income tax as provided for by Article 4 of the Law of 13th August 1984, n. 476 "rule regarding scholarships and doctoral research in Universities".

Article 17 Exemption from fees

Students who are suitable results or beneficiaries for the scholarship referred to in this notice are exempt from payment of tuition fees for the A.Y. 2017/2018. To learn about the condition of pre-

exemption from payment of university fees, refer to "Regulation taxes and contributions for student a.y. 2017/2018" at the University of Trieste or the "additional notice to Study Manifesto for the A.Y. 2017/2018 concerning taxes, contributions and exemptions" of the University of Udine.

Attention. The revocation of the scholarship involves the simultaneous no exemption from fees.

The student will therefore have to pay the fees due. Remember, even in this House, that the exemption from university fees not refers to that part of the taxes themselves equal to 16,00 euro, for stamp duty, which should always be paid with the MAV. The non-payment of stamp duty under the terms provided by the respective institutions for the high formation will result in the non-allocation of the benefits of the ARDISS.

Article 18 - regional tax for the right to study in universities

The application for participation in the competition is also considered as a formal request for exemption from the payment of the fee for regional right to university studies referred to in art. 37 of the LR 14 November 2014, n. 21. They are therefore exempted from the levy eligible students or recipients of the scholarship.

Attention. The revocation of the scholarship involves the simultaneous collection of regional tax for the right to study. The students with disabilità are exonerated by the payment of the regional tax for the right to the university study however.

Article 19 - Reserves of assignment

The number of Scholarship that will be awarded will be determined based on the income from the regional tax for the right to università education referred to in art.37 of LR November 14 2014 , n.21, the proceeds from the supplemental intervention fund under art 18 , Capo IV of legislative Decree March 29 2012 n.68 , to regional fund and the availability of funds of the budget of ARDISS. Will be primarily guaranteed scholarship in favor of four schoolgirls Yazidi population.

The are the following assignment:

- students not enrolled community riserve for the first time in the first year is riserve on 6% of the scholarship available.
- community students riserve for the first time in the first year is riserve on 30% of the scholarship available.
- Students with disability with percentage of disability equal to o greater than 66% reserved on 2% of the scholarships available.

After the reserves mentioned above will complete the assignment in all community and non community students placed in the rankings of the years after the first , for relevant areas or pales in proportion to the number of students admitted ti the competition entered at individual areas or to individual educational student poly competent in relation to the total admitted. Below we will proceed to the exhaustion of the list of students enrolled in postgraduate course except those of the medical area which legislative Decree n.368/1999 , students enrolled in the doctoral program , which do not benefit the scholarship referred to in DM April 30 1999, n.224 and of the students enrolled in the course of I.T.S. Then will proceed to the exhaust of the list of students enrolled in the first year.

Article 20. Enrolled Students to the High School of Udine

The students enrolled to the University High School of Udine, while staying in facilities provided by the University at the head of studies , will benefit from the scholarship to the extent provided for students considered commuters or based on residency as set out in the annex 1. Students enrolled in high school will not be deducted from any amount scholarship for the canteen.

ARTICLE - 21 Classification

Provisional ranking of the scholarship will be on the website of ARDISS until October 27 2017 published and at the latest by October 31 2017. All students will be placed on the list published on the website with the nickname instead of the nominative , for all matters regarding transparency/privacy. This number is assigned to each student by the software when completing the application online, will be published in the electronic dossier or the summary file of the question: are the last five digits of code “ Question “.

Besides, by accessing to the services online ARDISS, through the function "electronic Issue", the student can verify the result of the classifications.

In base to the anticipated formalities from the art. 7 and 8 of the General Norms will be formulated in decreasing order of score the following classifications:

- for the students community affiliate a first year of all the courses, understood the enrolled students to the Conservatory;
- for the students non community affiliate a first year of all the courses, understood the enrolled students to the Conservatory;
- for the community students and not community affiliate to following years to the first one, separated for competent didactic poles, I understood the enrolled students to the Conservatory;
- for the enrolled students to the courses of exception specialization of those of the medical area of which to the legislative decree n. 368/1999;
- for the enrolled students to the courses of doctorate that don't profit any scholarship of which to the DM April 30th 1999, n. 224;
- for the enrolled students to the courses of the The.T.S.

As it regards possible appeals of re-examination it is postponed proclamation to the article 9 of the present.

ARTICLE 22 - Payment of scholarship

Pursuant to Decree law n.201 of 6th December 2011, passed into law n.214 of 22nd December 2011 the scholarship of creditors or other electronic payment instruments chosen by the beneficiary assemblies or joint account to the applicant, thereby excluding every liability of ARDISS in case of wrong indication of the details of the current account. The Bank must be submitted by the student within the online application and can be subsequently supplemented or modified through the online service of ARDISS. In his application for benefits must be submitted by 10th November 2017 the IBAN account or joint account to the student, entries after that date will make impossible the accreditation of scholarship within the fiscal year 2017.

22.1 STUDENTS ENROLLED IN THE YEARS FOLLOWING THE FIRST.

Payment of scholarship will be made in two installments, by the following deadlines:

- the first installment 31st December 2017
- the second installment 30th June 2018

The Second installment will keep the dimension refers to the canteen, as specified in article 16 of this announcement.

If the student's assigned place at the structure will be deducted from the first installment fees ARDISS accommodation for the month of September – December, the second installment will be deducted the accommodation for the month of January – July.

In addition, logging back in to online service using the function “ electronic file “ the student will be able to verify the outcome of results. According to the procedures laid down in art.7 and 8 of the General rules will come up in order of decreasing score the following classifications:

- for non-Eu and Eu students enrolled in the following year, divided by competent educational poles, including students enrolled in the Conservatory.
- for students enrolled in postgraduate course except those of medical area referred to in legislative Decree n.368/1999.
- for students enrolled in doctoral programs that don't benefit the scholarship referred to DM 30 April 1999 n. 224
- for the students enrolled in the course of I.T.S.

With regard to any instances of reviewing please refer to article 9 of the notice. If the students enrolled in the first year off course and is assigned by login place, then he is entitled to an amount of stock market halved, will receive a share in cash just in case the amount of the bay

itself reduced housing service for the period of assignment and the share the flat rate for the food service was greater than zero. This fee will be paid in two installments of the same amount.

22.1.2 GRADUAND STUDENTS

Students of the last year with regular status meaning general degree exam within the last appeal scheduled for a.y. 2016/2017, the scholarship will be delivered only after the graduation. The scholarship will be provided by December 2017 to the students who communicate exclusively by mail at info.trieste@ardiss.fvg.it and info.udine@ardiss.fvg.it within 10th November 2017, the graduation and the intention not to continue the studying neither to ask other scholarship for the a.y. 2017/2018.

Students who don't communicate by 10th November 2017 graduation or those whose title is registered or received after that date will receive a study grant payment by June 30th 2018, without the necessity to communicate the advent graduation. Students who have completed the questions undergraduates, fail to achieve the title, the scholarship will be provided only after registration, and provided that they meet the criteria of merit set put in article 4. Students who submit questions a student enrolled in subsequent years for the further six month period, while graduating before the extraordinary session of a.y. 2016/2017 and enrolling in first year of the master's degree for a.y. 2017/2018 within the time limit set by the University and the Conservatory, will get the scholarship amount halved expected for the students enrolled in subsequent years for the further six month period. The beneficiary of the scholarship, students enrolled in the first year of all course, scholarship will be provided generally at realization of minimum 20 credits and after alerting the ARDISS, as follows:

-who delivers at least 20 credits within the 10th August 2018 will be provided the amount of the scholarship

-who delivers 20 credits after 10th August 2018, but anyway within 30th November 2018 the amount of the scholarship will be split in half and will received the 50% of the amount.

Communicating the achievement of the 20 credits points must be made exclusively by sending email at the counter of the venue ARDISS institution: info.trieste@ardiss.fvg.it or info.udine@ardiss.fvg.it.

The actual registration of claims will access and will dispense ARDISS scholarship with bi-monthly. Student who have not reported the realization of 20 credits to ARDISS, anyway will be provided the scholarship after the check made by University office after 30th November 2018. If student does not acquire these claims will be revoked and the student must return any items received as a service and must pay the University taxes due to University/Conservatory/ITS/Academy. The refund shall be free of price increases due to legal interest agreed of within the terms specified in withdrawal. The credits acquired before the subscription will not be taken into consideration your degree course for which you are applying for a scholarship, except in the case of career shortening and age computation of year of università seniority. Otherwise, the content of your career supported to fill out training debts stemming from previous career, or career paths related to free course, single course or course deriving from supernatural didactic activities, as well as

receivables from examination from the scholarship , enrolled at the first year of all course , who are also beneficiaries of the lodging place at any of the student's house , accommodation fees will be deducted from the scholarship.

ATTENTION: scholarship beneficiaries in the form of masters graduate students, if they do not have entry requirements on August 10th 2017 and merits a further semester if you are a placeholder they are required to pay the accrued housing allowance up to the confirmation of the first year of the master's degree.

22.3 STUDENTS ENROLLED IN THE FIRST YEAR OF DOCTORAL AND SPECIALIZATION COURSES.

Students enrolled in specializations , except for specializations in the medical area referred to in the legislative decree n.368/1999 and doctoral course, who don't benefit from the scholarship provided by DM April 30th 1999 , n 224 the first installments of the scholarship will be paid only after confirmation of the registration and the second installments at June 2018.

22.4 Students enrolled at course of ITS

The scholarship will be improved in two installments : the first within December 2017 and the second within June 2018.

ARTICLE 23 – CUMULATIVE LIMIT

The scholarship of ARDISS can be cumulated with other scholarship granted by public or private bodies up to the maximum available scholarships for each type of student (in-seat , commute ,off-site).

This limit does not apply to scholarships conceded by National or foreign institution aimed at integrating training activities of training or investigation with stays in Italy or by the foreigner (EX DM 755/2013), scholarships for to International mobility programs (for example Erasmus) , to accommodation contributions. Does not apply to students as well with disabilities with a disability percentage equal to or greater than 66%. In the case of students who get the scholarship halved for the further semester, the cumulative limit is calculated in the maximum value of the stock Exchange scheduled for the next semester.

ARTICLE 24- WITHDRAWAL OF SCHOLARSHIP

The scholarship will be withdrawn to students:

- enrolled for the first year in the first year of the three year degree course, master's degree, one – cycle master's degree, conservatory and academy within November 30th 2018 have not reached at least 20 credits.

- if the required enrollment requirements , merit , università seniority , income and wealth , as a result of controls made by the ARDISS or by reports received from the University and the finance guard.
- who relocate in other universities or renounce their previous studies before 1st July 2018.
- who have declared the false or have exhibited false documents or containing false data.
- students attending course ITS that have not attended at least the 70% of the training activity in the strict sense , net of examinations or final tests certified by the appropriate register;

To such students will be revoked any benefit and carrier out the recovery of the wrongfully paid sums or the flat fee for the canteen service and improperly provided accommodation services, as shown in the table summarized in the article 16. To students who will be in some of the above positions, ARDISS announces the cancellation of the scholarship. Ten days from the communication the student can send it to the through A/R recommended to address the written administration any contradictions. This them unnecessarily went by, ARDISS communicates, directly or through the use of this term through the charge collector, the formal and the student will have to return the entire amount exclusively to the amount delivered, without any excess. Payment delays may be granted, at the student's request.

In the event that the refund isn't made within the terms, the ARDISS proceeds to the recovery of credits by means of a roster, according to the modalities defined by the applicable state law in the manner of collection direct taxes, as provided for in the Article 50 of LR 7/2000.

ATTENTION. In case of revocation of the scholarship, besides refunding the amount already disbursed also him sottoforma of housing service and service cafeteria, the student it will be kept to refund the regional tax for the right to the university study and to pay the whole import correspondent to the taxes and the university contributions, returning how much eventually received already from the university or from the title ARDISS of reimbursement.

ARTICLE 25 - STUDENTS WITH DISABILITIES

The scholarship is disbursed part of the money part in the service. For the students enrolled in years following the first one the scholarship is the provision of a cash amount and allocating a free daily meal for a periodo f 11 months (excluding the month of august and the closing days of the refreshment points) at the canteens of the ARDISS or at the restaurants.

In the face of a total cost for single meal that can vary from 6,24€ to 7,85€ , the amount of the scholarship awarded in the formo f only canteen service is quantified in 600,00€ for non sedentary students, corresponding to approximately in 400,00€ for commuter and in-school students, corresponding to about a daily meal from Monday to Friday. For seats other than Trieste and Udine, if the service meal is not granted at the discounted dining spots, structures for such service will not be operated. Any unused meals will not be refunded. As a more example, unused

meals will not be refunded even in the case of students participating in programs of the International mobility or they graduate before December 31st 2018.

The gratuity if the canteen service runs from 1st January 2018 to 31st December 2018. Students enrolled in years following the first for a.y. 2016/2017 , beneficiaries of the scholarship for the same year and therefore were entitled to a free daily meal up to December 31 2017 , if they are also suitable for a.a.2017/2018 , will continue to enjoy free meal up to December 2018 (excluding the enrolled students for the first year of the master degree , which the provisions laid down for movies are applicable). All specified amounts are intended to be halved, as well as free service, for the students enrolled in the second year off course. For such students, the free canteen service is to be under stand until 30th June 2018 and anyway no later than the date of the title. Students enrolled at the first year of all corse will benefit from a canteen service at a rate of 2,10 € for meal until 31st December 2018. In the event that the studenti s also assigned a place of accommodation at one of the student’s homes , part of the scholarship will be awarded in the form of accommodation service , the amount of the scholarship the housing rights will be withheld. The scholarship about students with disability is paid in excess of 30% of the respective ordinary scholarship. The scholarship is paid in full to full-time students which special performance for the ISEE right to university study of the household is less than or equal to the threshold $\frac{2}{3}$ ISEE , special performance facilitated for the right to università education is greater than $\frac{2}{3}$ and through to use maximum of ISEE reduced performance for the right to education, the amount of the scholarship is gradually reduced until half of the maximum amount of the scholarship. The portion of money cannot be in any case less than 1.430,00 € for resident students and commuters, and to 845 € for students in. The amount of the scholarship students with disabilities percentage of disability equal to or greater than 66% is therefore calculated as following:

	Student out of center	Studente PENDOLARE	Students in center
--	-----------------------	--------------------	--------------------

<p>ISEE per le prestazioni per il diritto universitario $\leq \text{€ } 19.166,67$ (2/3 della soglia)</p> <p>Importo massimo della borsa di studio</p>	<p>€ 6.653,87</p> <p>€ 6.053,87 cash* + € 600,00 servizio mensa</p>		<p>€ 3.668,17</p> <p>€ 3.268,17 cash + € 400,00 servizio mensa</p>	<p>€ 2.507,99</p> <p>€ 2.107,99 cash+ € 400,00 servizio mensa</p>
<p>ISEE for the performances for the university right</p> <p>= € 28.750,00 (soglia massima)</p> <p>minimum amount of scholarship</p>	<p>Resident near residences of ARDISS</p>		<p>Residences in other structures</p>	
	<p>Single room € 3.430,00</p> <p>€ 1.430,00 cash+ € 600,00 servizio mensa + service lodging</p>	<p>Double room € 3.230,00</p> <p>€ 1.430,00 cash + € 600,00 service canteen +service lodging</p>	<p>€ 3.284,16</p> <p>€ 2.684,16 cash + € 600,00 service canteen</p>	<p>€ 1.830,00</p> <p>€ 1.430,00 cash + € 400,00 service canteen</p>
<p>ISEE for the performances for the university right</p> <p>> € 19.166,67</p> <p>Importo della borsa di studio da calcolare con la formula</p>	$\text{Importo } BDS_{MAX} - \frac{(ISEE_S - \frac{2}{3} \text{ della soglia max ISEE}) \times (BDS_{MAX} - BDS_{MIN})}{(\text{soglia max ISEE} - \frac{2}{3} \text{ della soglia max ISEE})}$ <p>where:</p> <p>ISEE for the performances for the right universitario S = ISEE for the performances for student BDSMAX's university right = gross maximum amount of the scholarship BDSMIN = gross least import of the scholarship</p>			

The maximum and the minimum amount (calculated in accordance with article 9 paragraph 6 of DPCM April 9 2001) to be used in the form are those gross, comprising both cash share both the services provided. To facilitate the understanding of the above, it is considered appropriate to give an example. The amount of the scholarship of a student out of in and with disability, beneficiary of single room at student house for 10 month, whose ISEE for performance for University law amounts to 19.500,00, is determined as such:

$$6.653,87 \text{ €} - \frac{(19.500,00 \text{ €} - 19.166,67 \text{ €}) \times (6.653,87 \text{ €} - 3.430,00 \text{ €})}{28.750,00 \text{ €} - 19.166,67 \text{ €}} = 6.541,74 \text{ €}$$

The amount of the scholarship that is up to the student of the example is, therefore, equal to € 6.541,74 of which: 1.470,00 € of service lodging + 600,00 € of service cafeteria + 4.471,74 € in money.

The scholarship is exempt from income tax as quote by circular of the Ministry of Finance.

25.2 PAYMENT OF SCHOLARSHIP

Students with disabilities apply payment laid down in article 22.1 , in irrespective year of membership.

25.3 LIMIT OF AMOUNT

The limit in amount of the scholarship of ARDISS with other grants referred to in article 23 , doesn't apply in respect of students with percentage disability equal to or greater than 66%

25.4 WITHDRAWAL OF SCHOLARSHIP

Students with disabilities enrolled in the first year maintain the scholarship even in case of not reaching 20 credits. Apply also other conditions for withdrawal referred to in article 24.

25.5 REGIONAL TAX FOR THE RIGHT TO UNIVERSITY STUDY

However they are exempt from the fee the students with certified disability equal to or greater than 66%.

SETS LODGING RELATING TO ARDISS HEADQUARTERS IN TRIESTE

As it regards the also benefit of place lodging , if such students will results fit and assignees , can lodge near the house of the student up to the attainment of the degree , or for the whole year a.a2017/2018 , previous registration to the università for the same academic year.

EXPIRATION ASK: FOLLOWING YEARS-JULY 31 2017.

COMMUNITY REGISTERS AND NOT COMMUNITY – SEPTEMBER 05 2017

ARTICLE 26 - SETS LODGING TO CONTEST

To the students applicants will be assigned 601 places lodging , divide in :

- 549 places lodging near the house of students of Trieste
- 47 places lodging near the house of students of Gorizia
- 5 places lodging near the house of students of Pordenone

ATTENTION: the students beneficiary of the housing serviec to Trieste has the right to a place lodging whose assignment inside the different structures is e the ARDISS that will prepare her in base to her own evolutions in order to the greatest organization of the torture housing , keeping in mind of the avalable places , of the center of the studies of the applicants , of the scholastic worth and , where possible , of the preferences pointed out by the student in the question online.

Article 27. Priority in the assignment

The student beneficiary of place lodging to Trieste that results affiliate to the poles didactic relating to medicine and surgery , psychology , science of the formation , letters and philosophy , architecture , economic sciences , business , mathematics and statistics , to superior school of modern languages for interpreters and translator o to the conservatory G. Tartini will have the right , done it saves the availability of places , to the assignment of a place lodging near the house of the student of Gaspare Gozzi Street .

ARTICLE 28 - SPECIFIC REQUIREMENTS

Further to own the requisite of registration, worth, income and patrimony established in the general norms, the students that desire to ask for the lodging near the house of the student of ARDISS must reside out in one of the considered comune center in relationship to the center of the really course of studies, according to what established in the article 15 of the present proclamation and in the enclosure 1.

ARTICLE 29 – RESERVES OF PLACE

All the places lodging , in the clean one of the reserves of which to the points 31.1 , 31.2 and 31.3 as well as of those following suitable , the enrolled students will be assigned to following years. The 30% of the places will be assigned community affiliate to students a first year of all the corse , guaranteeing at least one place lodging for every classification.No more than the 20% of the students extra community having right can originate from the same country, except depletion of the classification, guaranteeing at least a place lodging for every classification. Besides the places lodging devoted to the students with disability with percentage of equal or superior invalidity to the 66% further places lodging they are priorly assigned however to students with disabilities. As it regards the single houses of the student, the reserves of places are determined as it follows.

29.1 TRIESTE – HOUSE OF STUDENT

With the purpose of facilitate the right to the mobility of the students and to welcome specific demands signaled from the università of the studies of the Trieste and from the conservatory G. Tartini, is reserved 42 places lodging of which :

1. 2 for projects of International mobility promoted from the conservatory Tartini ,
2. 7 for students that enroll in the course of degree Interateneo,
3. 2 for students of doctorate of search in International Exchange relating to the foundation Italian liver, 10 for other demands individualized by the ARDISS.
4. n. 10 for other demands individualized by the ARDISS.

For the use of the places lodging of which to points 1 and 2 are applied the rate of 230,00 € monthly for the single room with bath in shared of it. For the use of the places lodging of which to the point 3 are applied the anticipated rates for the students with the solo requisite of registration.

For the use of the places lodging of which to the point 4 are applied the rate of 218€ monthly for the single room with deprived bath. For students in possession of the requisite of income and worth the priority is given in the assignment to :

five enrolled students to the superior tecnica institutes in Trieste (such students , in it derogate sto the terms of expiration for the presentation of the question online of place lodging , they can ask for the place login within October 06th 2017 sending a mail to the address: info.trieste@ar-diss.fvg.it)

four students of the population Yazida

six students with disability with percentage of equal or superior invalidity to 66%

29.2 TRIESTE-HOUSE OF STUDENTS GASPARE GOZZI STREET

They are reserved:

- 4 places lodging for students of the Sissa

1 places lodging for the demands individualized by the ARDISS

Among the affiliate in possession of the requisite of income and worth, the priority is given the assignment to eight students with disability with percentage of equal or superior invalidity to 66%

29.3 GORIZIA

It is reserved 1 place lodging for projects of International mobility promoted by the università of the studies in Trieste. Among the affiliate in possession of the requisite of income and worth the priority is given in the assignment to students with disability with percentage of equal or superior invalidity to 66%

ARTICLE 30 – TERM OF PRESENTATION OF THE QUESTIONS AND DATES OF ADMISSION FOR THE STUDENTS WITH THE REQUISITE OF INCOME AND WORTH

Residence	Student	Expiration asks	Admission (indicative date)
Trieste student's house (Buildings E1, E3, E4)	following years	31 july 2017	01 e 02 september 2017
and student's house of Via Gaspere Gozzi	freshmen	05 september 2017	02 e 03 october 2017
Student's house of Gorizia	following years	31 july 2017	02 september 2017
	freshmen	05 september 2017	02 october 2017
Student's house of	following years	31 july 2017	04 september 2017

The students that cannot take passions of the lodging according to the aforesaid in the established days and that they wan't introduce the special formo f deferred admission they will be declared decayed by the right to the place lodging. Equally they decay form the benefit the students that , also introducing the formo f deferred admission 7 days from the date of admission .

The schedules of the admission will be published on the site of the ARDISS. Possible variations of dates , due to organizational demands, it will be communicated for time.

ARTICLE 31. CLASSIFICATIONS

The classifications will be predisposed in base to how much anticipated from the article 7 of the general norms. The provisional and definitive classifications will be separate for every expiration. All the students will be inserted in the classification published on the site with the code consumer to the place of the nominative , for the fulfillments in subject of transparency/privacy. Such number , assigned to every students by the software in the center of compilation of the question online , i twill be available in the electronic issue or on the file of i recapitulate some question: they are the last five figures of the code “ asks “. Besides , entering to the services online of the ARDISS , through the function “ electronic issue “ , the students can verify the result of the classifications.

enrolled students to following years. The provisional classification of the places lodging for the enrolled students to following years will indicatively be published on the site of the ARDISS within 23rd August 2017.

You/they will be predisposed for every center university, in decreasing order of score, the following classifications:

- for the enrolled students to following years of all the competent didactic poles, I understood the enrolled students to the Conservatory.
- for the enrolled students to the courses of exception specialization of those of the medical area of which the legislative decree n 368/1999.
- for the enrolled students to the courses of doctorate, that don't profit any scholarship of which to the DM 30th April 1999, n 224.
- for the students with disabilità.

the students that introduce question as enrolled student to following years for the further semester, also graduating himself/herself/itself within the extraordinary session of the to.to 2016/2017 and enrolling himself/herself/itself a first year of the magistral degree for him to.to 2017/2018 within the terms fixed from the university and from the conservatory, they will only get the place lodging up to the attainment of the triennial title.

31.2 enrolled students a first year.

The provisional classification of the places lodging for the enrolled students a first year of all the courses will indicatively be published on the site of the ARDISS within September 22 2017. You/they will be predisposed for every university center, in decreasing order of score, the following classifications:

- for the students community affiliate for the first time a first year of course;
- for the students non community affiliate for the first time a first year of course;
- for the students with disabilità for the first time a first year of course.

As it regards possible appeals of re-examination it is postponed proclamation to the article 9 of the present

ARTICLE 32 - Assignments.

In the center of assignment the student must have provided of: legible photocopy of a valid document of recognition (accompanied by the document in original). The non community student must present himself/herself/themselves provided of passport; two passport photos; only for the beneficiaries, attestation of happened payment of the cautionary deposit for the ARDISS, made exception for the one that has already poured security in the preceding academic years and has not been refunded him. During the admission the student undersigns the action of acceptance of the place lodging, furnished by the ARDISS. The student of place lodging for him to a.y. 2017/2018 in case of assignment through form of deferred admission owes, cases excepted of great strength, to approach himself/herself/themselves near the offices of the ARDISS within 1 month from the assignment to undersign the action of acceptance of the place lodging punishment the loss of the right to the beneficiary and the confiscation of everybody or part of the security to pay the charge of the first month. The student is assignee of the place lodging for him to.to 2017/2018 up to 31st July 2018 (the exit must happen within the hours 09:00 of 1st August 2018), with exclusion of the Christmas festivities. The student assignee of place lodging in the house of the student has the obligation to follow the norms of the rule for the fruition of the houses of the student and the inside rule for the houses of the student both consultabili on the site of the ARDISS. all the residents of the house of the student are kept to the active share to the meetings periodically promoted and organized by the ARDISS. In reference to the in force normative in safety subject, the ARDISS will individualize among the students assignees of place lodging a congruous number of people that you/they will develop the charge of Employee to the prevention you set on fire and of employee to the management emergency. The students beneficiaries of place lodging, with the assignment of the same, they assume the obligation to entirely frequent the courses of formation for the employees entrusted of the activities of management of the emergencies in subject of first help (of the duration of 12 hours) and in subject of prevention and protection fireproof middle (of the duration of 8 hours) risk that you/they will indicatively be held during the month of November and that they will allow to form the teams of employees to the management of the emergencies. to the courses they will plunder part the students that will be proposed on voluntary base or, in the case in which the number of voluntary students for every

plain is not enough, the ARDISS will handle of office the nomination of the kept students to participate in such courses. All the assignees therefore must become available to develop the afore-said assignment; ARDISS will handle to furnish the information and the formation necessary for the accomplishment of the order, as well as the suitable equipments. The missed share in the course, if not justified, it will determine the loss of the place lodging.

ATTENTION. The students assignees of place lodging near the house of the student they are kept to usufruire of the same lodging for a non inferior period to the two bystanders of every month (with reference a work days of the week), except of proven necessity (as for instance the share to programs of mobility). In case of absence you/he/she must be sends communication to the ARDISS by email to the address you_lodge.trieste@ardiss.fvg with the motivation of the same absence.

The students you entertain of the house of the student in the preceding academic years that don't result to the date of the admission in order with the payment of the straight lines lodging you/they will be suspended by their benefits assigned for him to a2017/2018, up to the regularization of the administrative inclinations with the ARDISS.

32.1 Renouncements.

The student that intends to definitely abdicate the place lodging must communicate him/it to the ARDISS through dispatch of an email to lodgings.triste@ardiss.fvg.it within the day 15 of the preceding month to that from which the renouncement will elapse. The student that definitely abdicates the place lodging is kept to the payment of the whole monthly amount of the straight line lodging if the date beginning from which the renouncement elapses is following a day 15 of the month of reference. if the date beginning from which the renouncement elapses reverts within the day 15 of the month of reference, the student it is kept to the payment of halves the monthly amount of the straight line lodging. the student that achieves the degree during the academic year, renouncement irreversibly to the studies or it transfers him near another university center, it is kept to leave the lodging within the terms and the formalities anticipated from the inside rule of the houses of the student of the center of Trieste. the straight line must be corresponds also for the following period to the attainment of the title in case of application of extension of the lodging. the communication must happen within the day 15 of the preceding month to that from which the renouncement will elapse, communicating him/it to the agency by email to the address: lodgings.treiste@ardiss.fvg.it.

For the students that participate in programs of international mobility in a.y. 2017/2018 possible contracts of location stipulated to the foreign countries won't be considered in the calculation of the months to the goals of the recognition of the status of out center. The students assignees of place lodging can decide whether to effect the renouncement to the place lodging for the period of permanence to the foreign countries, not paying the charges for the period of absence, and therefore to be considered commuters, or to keep on paying the charges maintaining the availability

of the room and the status of out center. the student that participates in programs of international mobility must send communication to the ARDISS by email to the address: lodgings.trieste@ardiss.fvg.it pointing out the period in which it will participate in the program. The ARDISS will verify the real share to the program with the competent university offices.

ATTENTION exclusively as it regards the renouncement of the place lodging for the month of July, the communication of the renouncement you/he/she must prevent tassativamente within and not over the day May 10 th 2018.

Article 32.2 closings of the houses of the student.

The period of closing of the houses for the Christmas festivities has elapsed since 22nd December 2017 up to 3rd January 2018 inclusive, with reopening on January 4 2018. during the period of closing of the houses the access won't be allowed the rooms. The Christmas closing doesn't involve any reduction on the straight line lodging. In the Christmas period he/she will be open I build him E3 for the students that have real logistic difficulties and that they apply for it motivated. For such period the students must handle the integration of the straight line for an amount equal to the difference among how much due as student assignee and how much due as temporary guest. Man's rooms I build they will owe therefore to be freed: the students that have not required and gotten to use the room must free the same one from the personal effects within the hours 09:00 of December 22 2017. The ARDISS will make a store available for possible baggages, without assumption of responsibility from the agency. The ARDISS can foresee besides further periods of closing following motivated and serious necessities, that will be communicated at the right moment.

ARTICLE - 33 Security.

All the assignees of the places lodging, to the action of the delivery of the place lodging, must correspond, to title of unfruitful cautionary deposit, the sum of 115,00 € that you/he/she will be returned them when they will definitely leave the lodging, that is for lack of requisite to get him/it for completion of the course of studies or for renouncement, abandonment or revocation. The cautionary deposit must be versed, pointing out as motive " security set lodging " expressed with the code CAL, using himself/herself/itself of the system of payment PagoPA it foresees in the home page of the institutional site of the ARDISS and to the following link:

https://servizi.regione.fvg.it/SERVIZIFVG_Pagamenti/ingresso/ardiss/sedets

Other formalities of payment are available on the site of the ARDISS. The students that have not previously poured the security (new assignees) must introduce within 7 consecutive natural days to the date of admission the receipt of the happened payment of the security, punishment the loss of the place lodging. The security will be returned to the parties, I save the deductions for break-

downs or damages or for possible expenses of extraordinary cleaning. if the persons responsible of the damages are not individualized to the common parts, the students of the House will be jointly and severally considered persons responsible and therefore kept to the reimbursement of the damages.

ATTENTION. If the student were also assignee of place lodging to a.y. 2016/2017, the ARDISS will hold back the already versed security and the student must not pour a new security, possible balances excepted following damages brought to the room or to the common spaces.

Article 34 - Accommodation Fees.

The accommodation fees are the following in chart:

Residence	Room typology	Monthly fee
Student's House in Trieste,	Single room	€ 147,00
Gorizia and Pordenone	Double room	€ 127,00

The accommodation fee is monthly and not determined on daily base. The students that take possession of the lodging in the second half of the month correspond half amount of the monthly fee. If the students assignees of the place lodging is also assignees of the scholarship the amounts of the straight lines will be held back by the amount of the purse. To the students with postponed admission the straight lines lodging you owes come calculate from the date of admission fixed for every House of the Student in the calendar of the art.30.

ATTENTION. The students that, also introducing the question as registers of magistral, is not in possession to 10th August 2017 of the requisite of registration and worth as further semester (registration a first year out course and 135 CFUs sustained within 10th August 2017), if assignees of place lodging they will be kept to correspond the straight lines lodging of competence up to the question of the registration to the course of magistral degree.

If the aforesaid students don't enroll him in the course of magistral degree for a.y. 2017/2018 they will decay to the right to the place lodging, and must correspond for the inside period of their lodging in the house of the student the suitable straight line in the chart to the art.36.3, paying the difference among how much already versed and how much due following verifies him decadence. For the students that are found under the conditions above described and for all the students that don't also result beneficiaries any scholarship, the straight line lodging must be corresponds according to the suitable formalities in the following art.36.4. In case in which for any motive the

scholarship had to be revoked, the student must pay the charges lodging for the period of occupation of the room. It will be care of the ARDISS to confirm or I lead the beneficiary of the lodging in comparison to the motive that has determined the revocation of the scholarship. Revocation of the place lodging. The benefit of the place lodging will be revoked to the students assignees:

- if comes to miss the expectations requisite of registration, worth, income and patrimony, following controls effected by the ARDISS or signalings reached from the university or from the watch of finance;
- in case of missed payment of the straight line.

The revocation of the place lodging determined by lack of the anticipated by the present proclamation to enjoy some benefit involves the application of payment of the straight lines to the anticipated rate for the students in possession of the solo requisite of registration. Students with requisite of sole registration.

Article 36 - Students with requisite of alone registration

If after the assignments of the places lodging to the students resulted fit in the relative classifications, had to be post us lodging available, such places will be made of the students in possession of the solo requisite of registration available. The question online must have been compiles since 2nd September 2017 to 2nd October 2017 and the anticipated days for the admissions they will subsequently come suitable on the site of the ARDISS.

ATTENTION. All the students excluded by the classification for the assignment of the places lodging for lack of the requisite of registration, worth, income and patrimony won't automatically be inserted in the classification of the places lodging for students without requisite.

Two classifications will be compiled, one for the following years and one for the registers, according to the criterions following specified. The places will priorly be assigned to the disabled students with percentage of equal or superior invalidity to 66% giving the precedence to those inserted in the classification of the following years. Possible further places lodging, after the assignment of the lodging to the aforesaid disabled students, you/they will be assigned priorly flowing the classification of the following years. The ARDISS can contextually draw from the aforesaid classifications up to the suitable date to the publication of the same. Enrolled students to following years to the first one.

36.1 enrolled students to years following the first one

The classification will exclusively keep in mind some university worth and you/he/she will be formulated considering the sustained examinations and recorded in career on the system Esse3 within 10th August 2017, with the following formula: $\text{punteggio} = \frac{\text{crediti registrati}}{60} \times \text{years of registration}$.

$$\text{punteggio} = \frac{\text{crediti registrati}}{60 \times \text{anni di iscrizione}}$$

36.2 enrolled students a first year, to the courses of doctorate and specialization and the The.T.S.

The classification will keep in mind of the final vote with which the student has concluded the cycle of studies precedent to that to which enrolls him, comparing him/it to a staircase from 1 to 100. Insofar, in the case, for instance, of enrolled students a first year of the courses of triennial degree you/he/she will be considered the vote achieved to the examination of maturity (converted in a staircase by 1 to 100 if it is not already express in cents). In the case of enrolled students, for instance, a first year of the courses of magistral degree you/he/she will be considered the vote achieved to the final examination of triennial degree, converting in staircase from 1 to 100. The number of the beneficiaries will be determined assigning, for each of the two classifications, the same one in proportion of places lodging, thin to exhaustion of the available places. Held up lodging for students with the requisite of alone registration.

As it regards the straight lines, they are so you determine.

Residence	Type of rooms	Monthly fee
House of students of Trieste	Single room with sharing bath	€ 208,00
	single room with private bath	€ 218,00
	double room	€ 189,00
House of students of Gorizia	single room	€ 218,00
	double room	€ 189,00
House of students of Pordenone	single and double room	€ 170,00

36.4 formalities of payment of the straight line lodging

The straight line lodging must be paid within the day 5 of the month of reference, pointing out as motive the month which the straight line refers, using himself/herself/itself of the system of payment PagoPA it foresees in the home page of the institutional site of the ARDISS and to the following link: https://servizi.region.fvg.it/SERVIZIFVG_Pagamenti/entry/ardiss/sedets. Other formalities of payment are available on the site of the ARDISS. Ago exception the straight line related to the first month after the admission, whose payment must happen within 5 days from the

date of admission and the straight line of January, whose payment must happen within the day 15 of the same month. Further available places. In case of available of further places lodging after the expiration of the validity of the classifications, the ARDISS will establish special formalities of assignment that will be published on the institutional site www.ardiss.fvg.it

Accommodation contributions - Branches of Padua, Portogruaro, Bolzano, Verona and Conegliano

Expiry Date: 6th October 2017

Article 47 - Term and modes of presentation of the application requests

For assistance accommodation must be received at the ARDISS before 13.00 (now the Italian summer/GMT+2/UTC+2/CEST) of 06 October 2017, with the procedures laid down in Article 8 of this notice.

Article 48 - Contributions to competition

for students enrolled on study courses with headquarters in Padova, Portogruaro, Bolzano, Verona and Conegliano, where the ARDISS not directly manages a university residence, the ARDISS delivers an annual contribution of € 1.200,00, in the face of a lease contract for pecuniary interest regularly registered. Are put out to tender 10 contributions for each seat of learning.

Article 49 - Specific requirements

in addition to being in possession of the requirements of the entry, merit, income and assets established in general rules, students who require contributions accommodation must necessarily be in possession of the following specific requirements: For the seats of Bolzano and Verona, students applicants must be resident in one of the municipalities that are at least 50 km from those cities; ;1

- must be entered for the A.Y. 2017/2018 on degree courses at the University of Trieste with headquarters in Padua and Portogruaro or degree courses of the University of Udine with headquarters in Conegliano, Bolzano and Verona;
- must be resident in one of the communes considered out of the seat in relation to the seat of their course of studies, according to what is laid down in Article 1 5.3 of this invitation and annex
- must enjoy a accommodation for consideration in the face of a lease contract as stipulated in Article 1 5.3 of this notice.

Students must declare the effective use of the accommodation upon payment for at least 10 months (calculated with effect from 1st September 2017) near the university (i.e. the municipalities concerned in place in relation to the seat of the course), indicating online data of the lease (the duration, expiration, the canon and the extremes of registration of the same). Students who have a contract with a maturity shorter than what has been established and that they intend to renew stipularne or a new one, will however be considered suitable to the contribution, but will necessarily have to communicate to the ARDISS successful renewal to confirm the status. The monthly

fee due by the student may not be less than EUR 120,00. It should be pointed out that insertion of the online application of a contract due to expire prior to 20th October 2017 does not allow the insertion in the ranking as suitable to the contribution. Example: the student who has a contract with a deadline of 30th September 2017 will necessarily have to enter data for the new contract or renewed for the following year. The insertion of such data may also occur at a time subsequent to the closing of the application (not later than 20th October 2017). Students who, at to the compilation of the application online, not have declared to have taken possession of accommodation for consideration, are obliged to declare subsequently online, and in any case not later than 20 October 2017, the use of the accommodation upon payment for at least 10 months, indicating the address of the accommodation to same, site near the seat of the university, monthly rental charges paid, the duration of the contract, the expiry and the extremes of registration of the same.

This declaration must be submitted via the online process, on the site of the ARDISS, where it will be an active link, starting indicatively from 9 October 2017 and until 20 October 2017. In the event of a change of address in the course of the academic year, the student must immediately inform the ARDISS.

Article 50 - Lists

the provisional ranking of contributions accommodation will be published on the website of the ARDISS indicatively by 15 January 2018. All students will be inserted in the ranking list in pdf format published on the site with the user code in place of the name, for fulfilling the obligations in terms of transparency/privacy. This number, assigned by the software in the compilation of the application online, will be found in the electronic file or on the pdf file of the summary of the question: are the last five digits of the code "Application". Furthermore, enters back to online services ARDISS, using the function "electronic file", the student will be able to check the outcome of the rankings. In accordance with procedures laid down in Articles 7 and 8 of the general rules will be formulated in the descending order of scoring the following rankings, distinct for the seat of the course of studies:

- students enrolled for the first time in the first year of the course;
- students enrolled in the years after the first one.

Priority will be given to students enrolled in subsequent years to first. As regards any instances of review, please refer to Article 9 of this notice.

Article 51 - Payment of the contribution

within the meaning of Decree Law n. 201 of 6 December 2011, converted into law n. 214 of 22 December 2011 the contribution will be paid by crediting the bank account or payment of credi-

tors or with other electronic payment instruments selected by the beneficiary letterhead or cointestatati to applicant, thereby excluding any and all responsibility of the ARDISS in case of an incorrect indication of the details of the current account. Students enrolled in subsequent years the contribution accommodation will be delivered within two months of the date of publication of the final ranking list. Students enrolled in the first year of all courses, the contribution accommodation will be granted only upon reaching at least 20 credits and following signaling to ARDISS', with the following modalities:

- who achieves at least 20 credits within the 10 August 2018 will be paid the full amount of the contribution;
- who achieves 20 credits after the 10 August 2018, but in any case no later than 30 November 2018 the amount of the contribution will be halved and the student will receive 50% of the amount.

The communication of the achievement of 20 credits should take place exclusively through sending emails to the door of the seat ARDISS of association: info.trieste@ardiss.fvg.it Info.udine@ardiss.fvg.it or. Students who do not indicate to the ARDISS the attainment of 20 credits will still be paid the contribution as a result of the audits carried out of the office with the University after 30 November 2018.

Article 52 - Waiver of the contribution

the contribution will be revoked the admitted students:

- enrolled for the first time in the first year of undergraduate courses, degree course, of Combined Bachelor and Master of science and of the conservatory or the Accademia that within the 30th November 2018 may not have won at least 20 credits;
- you congedano in favor of other universities or abandon their studies before 1st July 2018;
- that have declared the false or have exhibited false documents or data containing false;
- if they miss the requirements of registration, merit, income and assets, following checks carried out by the ARDISS or reports received by the University or by the Guardia di Finanza;
- where Are lacking the specific requirements laid down for the benefit.

These students will be withdrawn every benefit and made the recovery of sums wrongly paid. The students that you will find in certain positions above the ARDISS will communicate the withdrawal of aid accommodation. Within 10 days of the communication, the student will be able to reach the ARDISS, via registered post A/R, any observations. Course unnecessarily such term the ARDISS will communicate, either directly or through the institution of levying responsible, formal notice and the student must return the entire sum received within 30 days of receipt of the communication. This refund concerns only the amounts disbursed without bonuses. May be gran-

ted deferrals of payment, at the request of the student. In the case in which the refund does not occur in the terms, the ARDISS will proceed to the recovery of debts by subscribing to role, according to the procedures laid down by the applicable national legislation in the field of collection of direct taxes, as foreseen by the art. 50 of the LR 7/2000.

Contributions to international mobility

Expiry Date: 6th October 2017

Article 53 - Term and modes of presentation of the application

For assistance for international mobility must be sent to the ARDISS before 13.00 (now the Italian summer/GMT+2/UTC+2/CEST) of 06 October 2017, with the procedures laid down in Article 8 of this notice.

Article 54 - CONTRIBUTIONS TO CONTEST

The contributions to international mobility are reserved for the students suitable or beneficiaries of scholarship that will participate in the a.a. 2017/2018 to periods of study and training to the stereo and promoted by the University of Trieste, from the University of Studies of Udine, from the Conservatory of Music "G. Tartini" of Trieste, from the Academy of Music "J. Tomadini" of Udine or from the Academy of Fine Arts "G. B. Tiepolo" of Udine, both in the context of programs promoted by the European Union and of programs also community not (bilateral conventions). The amount of the contribution for international mobility, understood as integration to the scholarship ARDISS, is equal to Euro 160,00 per month for a maximum period of 10 months, regardless of what we earmarked by universities, European Union and ministry. It should be noted that the monthly amount will be granted only for periods integers of 30 consecutive days spent abroad. For the residual days, only if greater than or equal to 15, will be granted a half month. - The number of allocations will be determined as a function of the availability of the budget of the ARDISS. For each operational headquarters of ARDISS will be guaranteed the allocation of 20 contributions allocated in proportion to the number of students admitted to the competition enrolled in the first year or subsequent years with respect to the total number of students admitted to the competition. The contribution to international mobility can be granted only once in the course of studies.

Article 55 - Specific requirements

In addition to being in possession of the requirements of the entry, merit, income and assets established in general rules, students who wish to receive contributions to international mobility must:

- participate in the a.y. 2017/2018 to periods of study or Internship at the stereo and promoted by the University of Trieste, by the University of Udine, from the Conservatory of Music "G. Tartini" of Trieste, from the Academy of Music "J. Tomadini" of Udine or from the Academy of Fine Arts "G. B. Tiepolo" of Udine to participation in programs of international mobility both

within the framework of programs promoted by the European Union, that of programs also community not (bilateral conventions);

- be recipients of the scholarship in this announcement in the a.y. 2017/2018.

The period of study or Internship in object must have an academic recognition in terms of credits within the scope of their course of studies in Italy. Students applicants must declare to be assignees of scholarship of international mobility for the A.Y. 2017/2018 and the relative period of permanence to be determined at the time of the allocation of the scholarship on the part of the University, from the conservatory or the Accademia. Any communications concerning the extension of the period of study abroad, if received after the deadline for submission of the application for assistance, will not be taken into consideration.

Attention. In the case in which the actual period of permanence to the stereo and is less than that stated in the compiling of demand as a result of checks carried out with the offices of international mobility of the institutions referred to above, the ARDISS will restate the amount of aid allocated. The student will be required to return to the ARDISS event the amount more perceived.

Article 56 - Lists

the indicative date of publication of the provisional rankings of contributions to international mobility on the site of the ARDISS is 30 March 2018. All students will be inserted in the ranking list in pdf format published on the site with the user code in place of the name, for fulfilling the obligations in terms of transparency/privacy. This number is assigned to each student from the software in the compilation of the application online, will be found in the electronic file or on the pdf file of the summary of the question: are the last five digits of the code "Application". In addition, when re-entering the online services ARDISS, using the function "electronic file", the student will be able to check the outcome of the rankings. According to the procedures laid down in art. 7 and 8 of the general rules will be formulated in the descending order of scoring the following rankings, distinct for the seat of the course of studies:

- students enrolled for the first time in the first year of the course;
- students enrolled in the years after the first one. Priority will be given to students enrolled in subsequent years the first, on the basis of the availability of the budget of the ARDISS. As regards any instances of review, please refer to Article 9 of this notice.

Article 57 - Payment of the contribution

within the meaning of Decree Law n. 201 of 6th December 2011, converted into law n. 214 of 22nd December 2011 the contribution will be paid by crediting the account current postal or bank creditors or with other electronic payment instruments selected by the beneficiary letterhead or cointestati to applicant, thereby excluding any and all responsibility of the ARDISS in case of an

incorrect indication of the details of the current account or the IBAN .Students enrolled in the years following the first contribution to international mobility will be delivered with the following modalities:

- 50% of the amount within three months from publication of the final ranking list
- the remaining part of the contribution to the actual period of time abroad.

The ARDISS reserves possibly the possibility of delivering the contribution in a single solution.- Students enrolled in the first year of the advanced degree courses, the contribution to international mobility will be delivered only at the end of the period abroad and the achievement of at least 20 credits, following signaling to the ARDISS, with the following modalities:

- who achieves at least 20 credits within the 10 August 2018 will be paid the full amount of the contribution;
- who achieves 20 credits after the 10 August 2018, but in any case no later than 30 November 2018 will be paid 50% of the amount of the contribution.

The communication of the achievement of 20 credits should take place exclusively through sending to the door of the seat ARDISS of association: info.trieste@ardiss.fvg.it Info.udine@ardiss.fvg.it or. Students who have not reported to the ARDISS the attainment of 20 credits will still be paid the contribution as a result of the audits carried out of the office with the relevant institutions after 30 November 2018.

Article 58 - Withdrawal of the contribution

the contribution will be revoked students beneficiaries:

- enrolled for the first time in the first year of undergraduate courses, degree course, of Combined Bachelor and Master of science and its institutions that within the 30 November 2018 may not have won at least 20 credits;
- you congedano in favor of other universities or abandon their studies before 1 July 2018;
- that have declared the false or have exhibited false documents or data containing false;
- if they miss the requirements of registration, merit, income and assets, following checks carried out by the ARDISS or reports received by the University or by the Guardia di Finanza
- if they are Lacking the specific requirements laid down for the benefit;
- which renounce the scholarship of the ARDISS .These students will be revoked the relevant benefits and made the recovery of sums wrongly paid.

The students that you will find in certain positions as set out above, the ARDISS will communicate the withdrawal of the contribution to international mobility. Within 10 days of the communication, the student will be able to reach the ARDISS, via registered post A/R to be addressed to the writing administration , any observations. Course unnecessarily such term the ARDISS will communicate, either directly or through the institution of levying responsible , formal notice and

the student must return the entire sum received within 30 days of receipt of the communication. This refund concerns only the amounts disbursed without bonuses. May be granted deferrals of payment, at the request of the student. In the case in which the refund does not occur in the terms, the ARDISS will proceed to the recovery of debts by subscribing to role, according to the procedures laid down by the applicable national legislation in the field of collection of direct taxes, as foreseen by the art. 50 of the LR 7/2000.

GENERAL UNIVERSITY CANTEEN RULES SERVICE

STUDENTS ENROLLED IN THE FIRST YEAR RESULTS beneficiaries of fellowship is awarded the fare table of € 2,10 .

Students enrolled in the years following the first results recipients of the scholarship part of same is delivered in the form of service free canteen which entitles the student to make use of a free meal per day for a period of 11 months (excluding the month of August and the closing days of refreshment points) starting from 1 January 2018 and until 31 December 2018. In the face of a total cost for the individual entire meal that can vary from € 6,24 to € 7,85, the canteen service free is quantified in € 600,00 for students offsite, corresponding to about a daily meal free. The canteen service free is quantified in € 400,00 for students commuters and onsite, corresponding to about a daily meal free from Monday to Friday. Students enrolled in the first year outside the course (further semester) results recipients of the scholarship are entitled to free meal until 30th June 2018, in the face of a deduction canteen halved. Students undergraduates results recipients of the scholarship are entitled to free meal up to date for the attainment of the title, and in any case not later than 30th June 2018, in the face of a deduction canteen halved. Any meals not consumed will not be refunded. Merely by way of example, meals not consumed will not be refunded to students who participate in programs of international mobility or that achieve the degree before 31st December 2018.

1. Access to facilities for the catering service

1.1 Rates

The ARDISS attaches d the office for the student the rate relative to the band of € 4.70. Each student is entitled to the benefit of a meal for lunch and a meal for dinner. The student may submit an application online by 31st December 2017 to ask for the "canteen service at a reduced tariff". In the application or online must enter data relating to the attestation ISEE for performance facilitated for the right to study in universities elaborated after the 16/01/2017. For the students enrolled at the University of Trieste the ARDISS may avail itself of the acquisition of data directly ISEE from the data bank of the University, Conservatory, ITS, SISSA if present and without providing guarantees on the timing of the update band.

Consequently apply prices below:

Cat.	Indicator	Price
1	ISEE not greater than € 23.000,00 and ISPE not greater than € 50.000,00	€ 2,10

2	ISEE between € 23.000,01 e € 30.000,00 and ISPE between € 50.000,01 e €	€ 3,65
3	ISEE greater than € 30.000,00 and ISPE greater than € 60.000,00	€ 4,70

- students attending courses Individual;
- teaching and non-teaching staff of the University degli studi di Trieste and Udine;
- staff of the ARDISS and staff of the regional administration and other regional;
- participating in conferences, seminars and study activities, master who does not pay the fee for regional right to study in universities;
- additional recipients of interventions for the right to study in universities referred to in art. 4, c. 2 of the L.R. 21/2014;
- any other authorized users from the ARDISS.

1.2. Special mode

the students enrolled at the University of Trieste and Udine attending courses at the premises of Gorizia can use the catering service at the table of the Center "O. Lenassi" in via Vittorio Veneto n. 7 in Gorizia. These students must submit an application to the seat ARDISS of Trieste for the canteen pass staff that allows them to use the service.

Responsible for the administrative procedure:

Director of service interventions for the right to higher studies of Udine Dr Antonio Feruglio
Director of service interventions for the right to higher studies in Trieste Dr. Massimo Zanini.